MINUTES OF THE REGULAR MEETING OF LODI HOUSING AUTHORITY, 50 BROOKSIDE AVENUE, LODI, NEW JERSEY AT 7:00 PM ON THURSDAY, JUNE 29, 2023

<u>Call to Order</u>: Since Chairman Robert Riley, Jr. was not physically in attendance, he called the Regular Meeting to Order (virtually) at 7:00 PM via Zoom.

<u>Pledge of Allegiance</u>: Chairman Riley requested everyone stand for the Pledge of Allegiance, and after the Pledge, the Chairman made the following statement, "This Agenda is posted to inform the Public of actions being considered by the Authority's Board of Commissioners and its Executive Director/Secretary Treasurer. There may be additions and deletions prior to the Board Meeting before taking final action." The Chairman also stated the following, "This meeting has been publicly advertised in compliance with the Open Public Meeting Act."

Roll Call: In addition to Chairman Riley, the meeting was attended by Vice Chairman Robert Marra and Commissioners Daniel J. Cody and Paul V. Lynch. Commissioners Steven De Nobile and Albert Di Chiara were absent.

The Meeting was also attended by Lodi Housing Authority Attorney Conrad M. Olear, Esq., Executive Director/Secretary Treasurer Thomas DeSomma, Deputy Executive Director Gary Luna, and Housing Manager/HRC/Recording Secretary Carol A. Ferrara.

Bids: None

Approval of Minutes:

Motion was made by Commissioner Cody and Seconded by Commissioner Lynch to approve the Minutes of the <u>Annual/Reorganization Meeting held on May 25, 2023</u>.

Upon Roll Call, the Board voted as follows:

AYES	NAYS	ABSTAINED	ABSENT
Commissioner Cody Commissioner Lynch Vice Chairman Marra Chairman Riley	NONE	NONE	Commissioner De Nobile Commissioner Di Chiara

Motion was made by Vice Chairman Marra and Seconded by Commissioner Cody to approve the Minutes of the Regular Meeting held on May 25, 2023.

Upon Roll Call, the Board voted as follows:

AYES	NAYS	ABSTAINED	ABSENT
Commissioner Cody Commissioner Lynch Vice Chairman Marra Chairman Riley	NONE	NONE	Commissioner De Nobile Commissioner Di Chiara

Motion was made by Commissioner Lynch and Seconded by Commissioner Cody to approve the Minutes of the Closed Session of the Regular Meeting held on May 25, 2023. Upon Roll Call, the Board voted as follows:

AYES	NAYS	ABSTAINED	ABSENT
Commissioner Cody Commissioner Lynch Vice Chairman Marra Chairman Riley	NONE	NONE	Commissioner De Nobile Commissioner Di Chiara

Communications:

1. PIC Monthly Report – PH @99.55% and S8 @98.08%

2. To Dept. of HUD - Actual Modernization Cost Certificate for Close Out of 2021 CFP Grant

3. To Dept. of HUD – Submission of LHA's 5-Year Action Plan

Report of Attorney:

- 1. <u>New</u>:
- 2. Updates:
- 3. Any Other Pending Litigation/Personnel Matters to be Discussed:

REFER TO CLOSED SESSION – ATTORNEY-CLIENT PRIVILEGED DISCUSSIONS FOR RELATED CORRESPONDENCE

Report of Accountant: Nothing at this time. Report of Security: Nothing at this time.

Bills Agenda:

Motion to Approve the <u>June 2023</u> Bills Agenda was made by Commissioner Cody and Seconded by Commissioner Lynch. Upon Roll Call, the Board voted as follows:

AYES	NAYS	ABSTAINED	ABSENT
Commissioner Cody Commissioner Lynch Vice Chairman Marra Chairman Riley	NONE	NONE	Commissioner De Nobile Commissioner Di Chiara

Report of Executive Director:

1. Contract Report:

	CONTRACT AWARDED TO:	CONTRACT FOR:			
a.	Always Safe Sidewalks 821 N. Bethlehem Pike Springhouse, PA 19477 267-228-3421	Remove/Grind Various Sidewalks Throughout DVP Complex – Tripping Hazard - \$11,490 (under NJ State Cooperative Contract)			
b.					
11	I HEREBY CERTIFY THE "FUNDING AVAILABILITY" TO AWARD THE CONTRACTS, AS REFERENCED HEREIN AND FURTHER CERTIFY THAT ALL CONTRACT PRICES WERE OBTAINED IN COMPLIANCE WITH LHA AND THE US DEPARTMENT OF HUD CFR 85-36 ESTABLISHMENT OF PROCUREMENT POLICY.				
	CONTRACT LISTED ABOVE <u>DOES NOT RI</u> IS WITHIN EXECUT	EQUIRE BOARD APPROVAL SINCE YEARLY CONTRACT AMOUNT IVE DIRECTOR'S THRESHOLD TO AWARD			

	CONTRACT AWARDED TO:	CONTRACT FOR:
1.		
2.		
I	HEREBY CERTIFY THE "FUNDING AVAILABILITY" TO AV FURTHER CERTIFY THAT ALL CONTRACT PRICES WE US DEPARTMENT OF HUD CFR 85-36 ESTA	WARD THE CONTRACTS, AS REFERENCED HEREIN AND ERE OBTAINED IN COMPLIANCE WITH LHA AND THE ABLISHMENT OF PROCUREMENT POLICY.
	CONTRACT LISTED ABOVE <u>DOES REQUIRE BOARE</u> IS NOT WITHIN EXECUTIVE DIREC	O APPROVAL SINCE YEARLY CONTRACT AMOUNT CTOR'S THRESHOLD TO AWARD

- 2. REAC PHAS Score (Physical Inspection) designating LHA as Standard Performer under appeal
- 3. Section 8 SEMAP Score designating Section 8 as Standard Performer under appeal
- 4. Public Advertisement of IPA FYE 09/30/23 Contract Award
- 5. DVP Tenant reported tripping/fall by Building #3 (raised sidewalk)
- 6. Notice forwarded to all PH Residents FCC Program to help households struggling to afford internet service
- 7. Executive Director recommended adjourning the July & August Meetings for the Summer with Board's Authorization to pay bills and report such on September Meeting Agenda.

Motion was made by Commissioner Cody and Seconded by Commissioner Lynch to Adjourn the July & August Meetings and to Authorize Payment of Bills.

Upon roll call, the Board voted as follows:

AYES	NAYS	ABSTAINED	ABSENT
Commissioner Cody Commissioner Lynch Vice Chairman Marra Chairman Riley	NONE	NONE	Commissioner De Nobile Commissioner Di Chiara

Report of Deputy Executive Director/Administrator Section 8/Housing Manager:

- USA Security Services, Inc. progress update only more info was discussed under Attorney's Report under Closed Session
- 2. Regrouting/recaulking of several DVP tub/shower areas ongoing
- 3. Mold Testing completed at Massey #13 report states no toxic mold issue

Resolutions:

<u>CONSENT AGENDA</u> (Resolutions are matters covering operation of Lodi Housing Authority and will be passed by one roll call vote covering all items on the Consent Agenda.)

Motion to Approve Resolutions by Consent Agenda was made by Commissioner Lynch and Seconded by Commissioner Cody.

Upon Roll Call, the Board voted as follows:

AYES	NAYS	ABSTAINED	ABSENT
Commissioner Cody Commissioner Lynch Vice Chairman Marra Chairman Riley	NONE	NONE	Commissioner De Nobile Commissioner Di Chiara

1.	Resolution #22-27	Authorization to Include Employee Inflationary Adjustment Previously Authorized as Stipend (via Res. #22-05) into Base Salary FYS 10/01/23 & 10/01/24
2.	Resolution #22-28	Approval of Operating Budget – FY 10/01/23-09/30/24
3.	Resolution #22-29	PHA Plan Certification – FYS 10/01/23

Report of Commissioner: None

Unfinished Business: None

Old Business: None

New Business: None

Good & Welfare: None

Hearing of Citizens: None in Attendance

Closed Session:

Motion to End Regular Order of Business and go into Closed Session was made by Commissioner Cody and Seconded by Commissioner Lynch.

Upon Roll Call, the Board voted as follows:

AYES	NAYS	ABSTAINED	ABSENT
Commissioner Cody Commissioner Lynch Vice Chairman Marra Chairman Riley	NONE	NONE	Commissioner De Nobile Commissioner Di Chiara

Motion to End Closed Session and return to Regular Order of Business was made by Commissioner Cody and Seconded by Vice Chairman Marra.

Upon Roll Call, the Board voted as follows:

AYES	NAYS	ABSTAINED	ABSENT
Commissioner Cody Commissioner Lynch Vice Chairman Marra Chairman Riley	NONE	NONE	Commissioner De Nobile Commissioner Di Chiara

Adjournment:

Motion to Adjourn was made by Commissioner Cody and Seconded by Commissioner Lynch. Upon Roll Call, the Board voted as follows:

AYES	NAYS	ABSTAINED	ABSENT
Commissioner Cody Commissioner Lynch Vice Chairman Marra Chairman Riley	NONE	NONE	Commissioner De Nobile Commissioner Di Chiara

Meeting was Adjourned at 8:00 PM and Chairman Riley declared the Regular Meeting closed.

THOMAS DeSOMMA

Executive Director/Secretary Treasurer

ROBERT RILEY, JR., Chairman or ROBERT MARRA, Vice Chairman

Prepared by:

CAROL A. FERRARA

Housing Manager/Recording Secretary

RESOLUTION NO. 22-27

Governing Body Recorded Vote - Members:

L	Board Members	Aye	Nay	Abstain	Absent
5	Commissioner D. J. Cody				7 1200111
	Commissioner S. De Nobile				
	Commissioner A. Di Chiara				
M	Commissioner P. V. Lynch				
	Vice Chairman R. Marra				
	Chairman R. Riley, Jr.	V			

Approved ____ Denied ____

INFLATION ADJUSTMENT TO BE INCLUDED INTO ELIGIBLE EMPLOYEE'S BASE SALARY

FYS 10/01/23 - \$1,250.00 FYS 10/01/24 - \$1,000.00

WHEREAS, the Lodi Housing Authority Board of Commissioners (Board) previously adopted Resolution #22-05 Inflation Adjustment for Full-Time Employees;

WHEREAS, the Executive Director recommends and certifies that there is sufficient Funding Availability to include this inflation adjustment (referenced herein and above) to be included into eligible employee's base salary for FYS 10/01/23 (\$1,250) and FYS 10/01/24 (\$1,000).

NOW, THEREFORE, BE IT RESOLVED, the Board passed Res. #22-28 PH/S8 Operating Budgets FYE 09/30/24 inclusive of the Annual Inflationary Adjustment to be included into eligible employee's base salary for FYS 10/01/23 and FYS 10/01/24 PH/S8 Operating Budgets.

NOW, THEREFORE, BE IT FURTHER RESOLVED, the Board hereby approves and authorizes the Inflationary Adjustment into eligible full-time employee's base salary.

THIS IS TO CERTIFY THAT THE ABOVE IS A TRUE COPY AS ADOPTED BY THE HOUSING AUTHORITY OF THE BOROUGH OF LODI AT THE MEETING HELD ON:

EXECUTIVE DIRECTOR/SECRETARY-TREASURER

RESOLUTION #22-28

Governing Body Recorded Vote - Members:

bstain Absent
V
71.

REVIEWED AND APPROVED AS TO

HA AZTORNEY - CONRAD

APPROVAL OF OPERATING BUDGET - FY 10/01/23-09/30/24

PHA Board Resolution Approving Operating Budget

U.S. Department of Housing and Urban Development Office of Public and Indian Housing -Real Estate Assessment Center (PIH-REAC) OMB No. 2577-0026 (exp. 06/30/2022)

Public reporting burden for this collection of information is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

This information is required by Section 6(c)(4) of the U.S. Housing Act of 1937. The information is the operating budget for the low-income public housing program and provides a summary of the proposed/budgeted receipts and expenditures, approval of budgeted receipts and expenditures, and justification of certain specified amounts. HUD reviews the information to determine if the operating plan adopted by the public housing agency (PHA) and the amounts are reasonable, and that the PHA is in compliance with procedures prescribed by HUD. Responses are required to obtain benefits. This information does not lend itself to confidentiality.

PHA Name: LODI HOUSING AUTHORITY

PHA Code: NJ011

PHA Fiscal Year Beginning: 10/01/2023

Board Resolution Number: 22-28

Acting on behalf of the Board of Commissioners of the above-named PHA as its Chairperson, I make the following certifications and agreement to the Department of Housing and Urban Development (HUD) regarding the Board's approval of (check one or more as applicable):

DATE

\boxtimes	Operating Budget approved by Board resolution on:
-------------	---

06/29/2023

- Operating Budget submitted to HUD, if applicable, on:
- Operating Budget revision approved by Board resolution on:
- Operating Budget revision submitted to HUD, if applicable, on:

I certify on behalf of the above-named PHA that:

- 1. All statutory and regulatory requirements have been met;
- 2. The PHA has sufficient operating reserves to meet the working capital needs of its developments;
- 3. Proposed budget expenditure are necessary in the efficient and economical operation of the housing for the purpose of serving low-income residents;
- 4. The budget indicates a source of funds adequate to cover all proposed expenditures;
- 5. The PHA will comply with the wage rate requirement under 24 CFR 968.110(c) and (f); and
- 6. The PHA will comply with the requirements for access to records and audits under 24 CFR 968.110(i).

I hereby certify that all the information stated within, as well as any information provided in the accompaniment herewith, if applicable, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012.31, U.S.C. 3729 and 3802)

Print Board Chairperson's Name:	Signature:	Date:
Robert Riley, Jr.	for all.	6/29/23
	/ //	

form HUD-52574 (06/2019)

RESOLUTION #22-29

Governing Body Recorded Vote - Members:

	Board Members .	Aye	Nay	Abstain	Absent
S	Commissioner D. J. Cody	,			
	Commissioner S. De Nobile				1
	Commissioner A. Di Chiara				√
M	Commissioner P. V. Lynch				
	Vice Chairman R. Marra				
	Chairman R. Riley, Jr.	//			
Ap	proved Denied	REVIEWE	AND APPE	OVEDAS TO	LEGATHY.
		4			
		(LHA ATTO	RNEY - CO	NRAD M. OLE	RESQ.

PHA PLAN CERTIFICATION - FYS 10/01/23

Certifications of Compliance with PHA Plan and Related Regulations (Standard, Troubled, HCV-Only, and High Performer PHAs)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 3/31/2024

PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations including PHA Plan Elements that Have Changed

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairperson or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the $\sqrt{5}$ -Year and/or $\sqrt{2}$ Annual PHA Plan, hereinafter referred to as" the Plan", of which this document is a part, and make the following certification and agreements with the Department of Housing and Urban Development (HUD) for the PHA fiscal year beginning $\sqrt{16/123}$, in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located (24 CFR § 91.2).

2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments (AI) to Fair Housing Choice, or Assessment of Fair Housing (AFH) when applicable, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan (24 CFR §§ 91.2, 91.225, 91.325, and 91.425).

3. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Resident Advisory Board or Boards in developing the Plan, including any changes or revisions to the policies and programs identified in the Plan before they were implemented, and considered the recommendations of the RAB (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.

4. The PHA provides assurance as part of this certification that:

(i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;

(ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and

(iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.

5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.

6. The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d-2000d—4), the Fair Housing Act (42 U.S.C. 3601-19), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), title II of the Americans with Disabilities Act (42 U.S.C. 12101 et seq.), and other applicable civil rights requirements and that it will affirmatively further fair housing in the administration of the program. In addition, if it administers a Housing Choice Voucher Program, the PHA certifies that it will administer the program in conformity with the Fair Housing Act, title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, title II of the Americans with Disabilities Act, and other applicable civil rights requirements, and that it will

affirmatively further fair housing in the administration of the program.

7. The PHA will affirmatively further fair housing, which means that it will take meaningful actions to further the goals identified in the Assessment of Fair Housing (AFH) conducted in accordance with the requirements of 24 CFR § 5.150 through 5.180, that it will take no action that is materially inconsistent with its obligation to affirmatively further fair housing, and that it will address fair housing issues and contributing factors in its programs, in accordance with 24 CFR § 903.7(o)(3). The PHA will fulfill the requirements at 24 CFR § 903.7(o) and 24 CFR § 903.15(d). Until such time as the PHA is required to submit an AFH, the PHA will fulfill the requirements at 24 CFR § 903.7(o) promulgated prior to August 17, 2015, which means that it examines its programs or proposed programs; identifies any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement; and maintains records reflecting these analyses and actions.

8. For PHA Plans that include a policy for site-based waiting lists:

• The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2011-65);

- The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
- Adoption of a site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a
 pending complaint brought by HUD;
- The PHA shall take reasonable measures to assure that such a waiting list is consistent with affirmatively furthering fair housing; and
- The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR 903.7(o)(1).
- 9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
- 10. In accordance with 24 CFR § 5.105(a)(2), HUD's Equal Access Rule, the PHA will not make a determination of eligibility for housing based on sexual orientation, gender identify, or marital status and will make no inquiries concerning the gender identification or sexual orientation of an applicant for or occupant of HUD-assisted housing.
- 11. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
- 12. The PHA will comply with the requirements of Section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
- 13. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
- 14. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
- 15. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
- 16. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
- 17. The PHA will keep records in accordance with 2 CFR 200.333 and facilitate an effective audit to determine compliance with program requirements.
- 18. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
- 19. The PHA will comply with the policies, guidelines, and requirements of 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Financial Assistance, including but not limited to submitting the assurances required under 24 CFR §§ 1.5, 3.115, 8.50, and 107.25 by submitting an SF-424, including the required assurances in SF-424B or D, as applicable.
- 20. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
- 21. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
- 22. The PHA certifies that it is in compliance with applicable Federal statutory and regulatory requirements, including the Declaration of Trust(s).

LODI HOUSING AUTHORITY PHA Name	PHA Number/HA Code
Annual PHA Plan for Fiscal Year 20 23	
5-Year PHA Plan for Fiscal Years 2023 - 202	2 7
hereby certify that all the information stated herein, as well as any information rosecute false claims and statements. Conviction may result in criminal and/	ion provided in the accompaniment herewith, is true and accurate. Warning: HUD will for civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802).
lame of Executive Director	Name Board Chairman

Signature

Page 2 of 3

form HUD-50077-ST-HCV-HP (3/31/2024)

m Clama