MINUTES OF THE REGULAR MEETING OF LODI HOUSING AUTHORITY, 50 BROOKSIDE AVENUE, LODI, NEW JERSEY AT 7:00 PM ON THURSDAY, JUNE 24, 2021

Call to Order: Chairman Steven De Nobile called the Regular Meeting to Order at 7:00 PM.

Pledge of Allegiance: Chairman De Nobile requested everyone stand for the Pledge of Allegiance. After the Pledge, the Chairman made the following statement, "This Agenda is posted to inform the Public of actions being considered by the Authority's Board of Commissioners and its Executive Director/Secretary Treasurer. There may be additions and deletions prior to the Board Meeting before taking final action." Chairman De Nobile also stated the following, "This meeting has been publicly advertised in compliance with the Open Public Meeting Act."

<u>Roll Call</u>: In addition to Chairman De Nobile, the meeting was attended by Vice Chairman Roberty Riley and Commissioners Daniel J. Cody, Albert Di Chiara, Paul V. Lynch, Robert Marra and Marc N. Schrieks. No one was absent.

Lodi Housing Authority Attorney Conrad M. Olear, Esq., Executive Director/Secretary Treasurer Thomas DeSomma, Deputy Executive Director Gary Luna and Housing Manager/Recording Secretary Carol A. Ferrara were also present.

Bids: None

Approval of Minutes:

Motion was made by Commissioner Cody and Seconded by Commissioner Schrieks to approve the Minutes of the <u>Annual/Reorganization Meeting held on May 27, 2021</u>. Upon Roll Call, the Board voted as follows:

AYES	NAYS	ABSTAINED	ABSENT
Commissioner Cody Commissioner Di Chiara Commissioner Lynch Commissioner Schrieks Chairman De Nobile	NONE	Commissioner Marra Commissioner Riley	NONE

Motion was made by Commissioner Cody and Seconded by Commissioner Di Chiara to approve the Minutes of the <u>Regular Meeting held on May 27, 2021</u>. Upon Roll Call, the Board voted as follows:

AYES	NAYS	ABSTAINED	ABSENT
Commissioner Cody Commissioner Di Chiara Commissioner Lynch Commissioner Schrieks Chairman De Nobile	NONE	Commissioner Marra Commissioner Riley	NONE

Motion was made by Commissioner Schrieks and Seconded by Commissioner Di Chiara to approve the Minutes of the <u>Closed Session of the Regular Meeting held on May 27, 2021</u>. Upon Roll Call, the Board voted as follows:

AYES	NAYS	ABSTAINED	ABSENT
Commissioner Cody Commissioner Di Chiara Commissioner Lynch Commissioner Marra Commissioner Schrieks Vice Chairman Riley Chairman De Nobile	NONE	NONE	NONE

MINUTES OF REGULAR MEETING – JUNE 24, 2021 (cont'd)

Communications:

- 1. HUD Notice of CFP NJ39P01150119 Close Out Documents
- 2. Public Notice Invitation to Bid Boiler Restoration & Replacement
- 3. Monthly Pic Submission for PH & Section 8

Report of Attorney:

- 1. Evictions/Notices to Cease/Related Hearings
- 2. Updates:
- 3. Any Other Pending Litigation/Personnel Matters to be Discussed

REFER TO CLOSED SESSION – ATTORNEY-CLIENT PRIVILEGED DISCUSSIONS FOR RELATED CORRESPONDENCE

Report of Accountant: Nothing at this time.

Report of Security: Nothing at this time

Bills Agenda:

Motion to Approve the <u>June 2021</u> Bills Agenda was made by Commissioner Schrieks and Seconded by Commissioner Di Chiara. Upon Roll Call, the Board voted as follows:

AYES	NAYS	ABSTAINED	ABSENT
Commissioner Cody Commissioner Di Chiara Commissioner Lynch Commissioner Marra Commissioner Schrieks Vice Chairman Riley Chairman De Nobile	NONE	NONE	NONE

Report of Executive Director:

1. Approximate total interest earned for FY 2020-2021 - \$1,200.00+

2. CONTRACT REPORT: NONE

	CONTRACT AWARDED TO:	CONTRACT AWARDED FOR:
1.	TENMAST SOFTWARE (MRI) 28925 FOUNTAIN PARKWAY SOLON, OH 44139	MOBILE WORK ORDER APP/PROGRAM \$1,775.00 Per year
2.		
COI	I HEREBY CERTIFY THE "FUNDING AVAILABILITY" TO AWARD AND FURTHER CERTIFY THAT ALL CONTRACT PRICES WERE THE US DEPARTMENT OF HUD CFR 85-36 ESTABLISH NTRACT LISTED ABOVE DOES NOT REQUIRE BOARD APP IS WITHIN EXECUTIVE DIRECTOR'S TH	OBTAINED IN COMPLIANCE WITH LHA AND HMENT OF PROCUREMENT POLICY. PROVAL SINCE YEARLY CONTRACT AMOUNT

	CONTRACT AWARDED TO:	CONTRACT AWARDED FOR:
1.		
2.		
	AND FURTHER CERTIFY THAT ALL CONT	BILITY" TO AWARD THE CONTRACTS, AS REFERENCED, HEREIN RACT PRICES WERE OBTAINED IN COMPLIANCE WITH LHA AND FR 85-36 ESTABLISHMENT OF PROCUREMENT POLICY.
CC		RE BOARD APPROVAL SINCE YEARLY CONTRACT AMOUNT IS IVE DIRECTOR'S THRESHOLD TO AWARD

3. Motion was made by Commissioner Cody and Seconded by Commissioner Di Chiara to Adjourn the July & August Regular Meetings and authorize Executive Director to pay all bills and report such at the September Meeting. Upon Roll Call the Board voted as follows:

AYES	NAYS	ABSTAINED	ABSENT
Commissioner Cody Commissioner Di Chiara Commissioner Lynch Commissioner Marra Commissioner Schrieks Vice Chairman Riley Chairman De Nobile	NONE	NONE	NONE

Report of Deputy Executive Director/Administrator Section 8/Housing Manager:

- 1. BCCD refer to Executive Director's response pertaining to final payment for CCTV Contract (\$17,000±) & other Grants
- 2nd Floor Office Renovations scheduled started 06/01/21 update given
 Boiler Restoration & Replacement bid opening scheduled for 07/22/21
- 4. Expansion of Massey Street Parking Lot to begin work 07/12/21 update given

Resolutions:

CONSENT AGENDA (Resolutions are matters covering operation of Lodi Housing Authority and will be passed by one roll call vote covering all items on the Consent Agenda.)

Motion to Approve Resolutions by Consent Agenda was made by Commissioner Cody and Seconded by Commissioner Di Chiara. Upon Roll Call, the Board voted as follows:

AYES	NAYS	ABSTAINED	ABSENT
Commissioner Cody Commissioner Di Chiara Commissioner Lynch Commissioner Marra Commissioner Schrieks Vice Chairman Riley Chairman De Nobile	NONE	NONE	NONE

1. Resolution #20-35	PHA Plan Certification – FYS 10/01/21
2. Resolution #20-36	Approval of Operating Budget – HUD Form #52574 – FYS 10/01/21
3. Resolution #20-37	Adoption of Section 3 Plan, Policy, & Procedures
4. Resolution #20-38	LHA Painting Policy – Effective 10/01/21

Report of Commissioner: None Unfinished Business: None Old Business: None New Business: None Good & Welfare: None Hearing of Citizens: None in Attendance

MINUTES OF REGULAR MEETING – JUNE 24, 2021 (cont'd)

Closed Session:

Motion to End Regular Order of Business and go into Closed Session was made by Commissioner Cody and Seconded by Commissioner Schrieks. Upon Roll Call, the Board voted as follows:

AYES	NAYS	ABSTAINED	ABSENT
Commissioner Cody Commissioner Di Chiara Commissioner Lynch Commissioner Marra Commissioner Schrieks Vice Chairman Riley Chairman De Nobile	NONE	NONE	NONE

Motion to End Closed Session and return to Regular Order of Business was made by Commissioner Cody and Seconded by Commissioner Schrieks. Upon Roll Call, the Board voted as follows:

AYES	NAYS	ABSTAINED	ABSENT
Commissioner Cody Commissioner Di Chiara Commissioner Lynch Commissioner Marra Commissioner Schrieks Vice Chairman Riley Chairman De Nobile	NONE	NONE	NONE

Adjournment:

Motion to Adjourn was made by Commissioner Cody and Seconded by Commissioner Schrieks. Upon Roll Call, the Board voted as follows:

AYES	NAYS	ABSTAINED	ABSENT
Commissioner Cody Commissioner Di Chiara Commissioner Lynch Commissioner Marra Commissioner Schrieks Vice Chairman Riley Chairman De Nobile	NONE	NONE	NONE

Meeting was Adjourned at 7:25 PM and Chairman De Nobile declared the Regular Meeting closed.

MC

THOMAS DeSOMMA Executive Director/Secretary Treasurer

STEVEN De NOBILE, Chairman

Transcribed/Typed by:

al

CAROL A. FERRARA Housing Manager/Recording Secretary

Page 4 of 6

RESOLUTION #20-35

Governing Body Recorded Vote - Members:

	Board Members	Avé	Nay	Abstain	Absent	
M	Commissioner D. J. Cody	V/				
5	Commissioner A. Di Chiara	0/				
	Commissioner P. V. Lynch	11				
	Commissioner R. Marra	11,				
	Commissioner M. N. Schrieks	V/				
	Vice Chairman R. Riley, Jr.	V/				
	Chairman S/De Nobile	V				
	PHA	LHA ATTO	RNE	PROVEAS TO M. OKE	ATT	
	Certifications of Compl PHA Plans and Related			U.S.	Department of Housing and Urban Developm Office of Public and Indian Hou OMB No. 2577-0	sing
	Standard, Troubled, HO	Q			Expires 02/29/2	016
· ·	High Performer PHAs)					
	PHA Certifications of	~		PHA Plan Lights Cert	and Related Regulations including	

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the _____ 5-Year and or LHA Annual PHA Plan for the PHA fiscal year beginning 10/1/21_, hereinafter referred to as" the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

- 1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
- 2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
- 3. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Resident Advisory Board or Boards in developing the Plan, including any changes or revisions to the policies and programs identified in the Plan before they were implemented, and considered the recommendations of the RAB (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
- 4. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
- 5. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
- The PHA will affirmatively further fair housing by examining their programs or proposed programs, identifying any impediments to fair housing choice within those programs, addressing those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatively further fair housing that require the PHA's involvement and by maintaining records reflecting these analyses and actions.
 For PHA Plans that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2010-25);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of a site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such a waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
- 8. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
- 9. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
- 10. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
- 11. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.

1 5 Daw

- 12. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
- 13. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
- 14. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
- 15. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
- 16. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
- 17. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
- 18. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
- 19. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
- 22. The PHA certifies that it is in compliance with applicable Federal statutory and regulatory requirements, including the Declaration of Trust(s).

LODI HOUSING AUTHORITY PHA Name	NJ011 PHA Number/HA Code	
<u>X</u> Annual PHA Plan for Fiscal Year 2021	ñ	
5-Year PHA Plan for Fiscal Years 20	20	
		2
I hereby certify that all the information stated herein, as well as an prosecute false claims and statements. Conviction may result in cr	ny information provided in the accompaniment herewith, is true and accurate. Warni riminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802).	ng: HUD will

Name of Authorized Official	Title
THOMAS DESOMMA	EXECUTIVE DIRECTOR
Signature Lomo Schomme	Date 6/24/21

Page 2 of 2

form HUD-50077-ST-HCV-HP (12/2014)

THIS IS TO CERTIFY THAT THE ABOVE IS A TRUE COPY AS ADOPTED BY THE HOUSING AUTHORITY OF THE BOROUGH OF LODI AT THE MEETING HELD ON:

man EXECUTIVE DIRECTOR/SECRETARY-TREASURER

Governing Body Recorded Vote - Members:

		d Members	Ave	Nay	Abstain	Absent	
pA.	Commissioner D	. J. Cody	11			ribbent	
5	Commissioner A		p				
	Commissioner P		11				
	Commissioner F		1				
	Commissioner N		1				
	Vice Chairman F		4				
	Chairman,S. De	Nobile	1				
Ar	oproved Den			RNEY - CON		YK.	-
PHA Board Re	esolution	t	J.S. Department of	of Housing			OMB No. 2577-0026
Approving Operati	ing Budget		and Urban Deve	lopment			(exp. 06/30/2022)
			ce of Public and In Estate Assessmen	•			
sources, gathering an	d maintaining the data r	of information is estimate needed, and completing a tly valid OMB control num	nd reviewing the collect	utes per respon tion of informatior	se, including the n. This agency ma	time for reviewing and the total and the total and the total and tota	instructions, searching existing data prmation, and you are not required to
summary of the prop information to determ	oosed/budgeted receipted interview of the operating plant in the operating plant in the operating plant is the operating plant in the operating plant is the ope	and expenditures, appro	oval of budgeted rece housing agency (PHA	ipts and expending () and the amour	itures, and justifing the second s	cation of certain spo	lic housing program and provides a ecified amounts. HUD reviews the A is in compliance with procedures
PHA Name: L	ODI HOUSIN	NG AUTHORIT	Υ	PHA Code:	NJ011		
PHA Fiscal Y	ear Beginning:	10/1/2021	:	Board Reso	lution Num	lber:	
certifications	and agreement						n, I make the following regarding the Board's
approvar or (o							DATE
Opera	ting Budget app	proved by Board r	esolution on:				06/24/2021

Operating Budget submitted to HUD, if applicable, on:

Operating Budget revision approved by Board resolution on:

Operating Budget revision submitted to HUD, if applicable, on:

I certify on behalf of the above-named PHA that:

Previous editions are obsolete

- All statutory and regulatory requirements have been met; 1.
- The PHA has sufficient operating reserves to meet the working capital needs of its developments; 2.
- 3. Proposed budget expenditure are necessary in the efficient and economical operation of the housing for the purpose of serving low-income residents;
- 4. The budget indicates a source of funds adequate to cover all proposed expenditures;
- The PHA will comply with the wage rate requirement under 24 CFR 968.110(c) and (f); and 5.
- 6. The PHA will comply with the requirements for access to records and audits under 24 CFR 968.110(i).

I hereby certify that all the information stated within, as well as any information provided in the accompaniment herewith, if applicable, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012.31, U.S.C. 3729 and 3802)

Print Board Chairperson's Name:	Signature: 1. O	Date:
Steven De Nobile	Atter the hade	6/24/21



06/24/2021

June 24, 2021

RESOLUTION NO. 20-37

Governing Body Recorded Vote - Members:

Board Members	Aye	Nay	Abstain	Absent
Commissioner D. J. Cody	V/			
Commissioner A. Di Chiara	11			
Commissioner P. V. Lynch	1			
Commissioner R. Marra	V,			
Commissioner M. N. Schrieks	J J			
Vice Chairman R. Riley, Jr.	1/			
Chairman S. De Nobile		Security 1		
proved Denied		$\widehat{}$	OVED AS TO	

ADOPTION OF SECTION 3 PLAN, POLICY & PROCEDURES TO COMPLY WITH 24 CFR PART 75 OF US DEPARTMENT OF HUD

CONRAD M, OLEAR

ATTORNEY

WHEREAS, Section 3 of the Housing and Urban Development Act of 1968, as amended by the Housing and Community Development Act of 1992 (Section3), to further the goals of ensuring employment and economic opportunities generated by Federal financial assistance to the greatest extent feasible be directed towards low and very low-income persons, particularly, those who receive government assistance for housing; and

WHEREAS, HUD has published the "Final Rule" 24 CFR Part 75 (formerly 24 CFR Part 135) in the Federal Register 09/29/20; and

WHEREAS, 24 CFR Part 75 became effective November 30, 2020, compliance with final rule will start first full year after July 1, 2021; and

WHEREAS, these regulations are applicable to Section 3 projects for which assistance or funds are committed on or after July 1, 2021; and

WHEREAS, the Section 3 Plan, Policy and Procedures have been developed in adherence to 24 CFR Part 75; and

WHEREAS, in accordance with 24 CFR 75.15(d), PHAs with fewer than 250 housing units may select to, basically, report on qualitative efforts undertaken to comply with Section 3 or report on the benchmarks; and

WHEREAS, the Section 3 Plan, Policy and Procedures are required to be reported in the PHA's Annual Plan submission for FYS 10/01/2021; and

WHEREAS, the Annual Plan for FYS 10/01/2021 is due into the Dept. of HUD July 18, 2021; and

WHEREAS, the Section 3 Plan, Policy and Procedures have been reviewed by the LHA Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED, the Section 3 requirements shall apply only to those Public Bid Contracts received and awarded over \$200,000+ and Section 3 contract provisions shall either be referenced and/or inserted into Public Bid Contracts anticipated to be over \$200,000+ as follows:

Section 3 Contract Provisions:

- As referenced on Page 12 of this Policy, PHAs or other recipients must include language applying Section 3 requirements in any subrecipient agreement or contract for a Section 3 project in its Public Bid anticipated to exceed \$200,000.00;
- As referenced on Page 12 of this Policy, PHAs or other recipients must require contractors to include language in any contract or agreement to apply Section 3 to subcontractors; and
- PHAs or other recipients must require all contractors and subcontractors to meet the requirements of 24 CFR 75.9, regardless of whether or not Section 3 language is included in contracts.

NOW, THEREFORE, BE IT FURTHER RESOLVED, the LHA Board of Commissioners approves and adopts the Section 3 Plan, Policy and Procedures to ensure compliance with Federal Law

> THIS IS TO CERTIFY THAT THE ABOVE IS A TRUE COPY AS ADOPTED BY THE HOUSING AUTHORITY OF THE BOROUGH OF LODI AT THE MEETING HELD ON:

MARS day June 24 2021

EXECUTIVE DIRECTOR/SECRETARY-TREASURER

RESOLUTION NO. 20-38

Governing Body Recorded Vote - Members:

Board Members	Aye	Nay	Abstain	Absent
Commissioner D. J. Cody	VI			
Commissioner A. Di Chiara	1	and the second second		
Commissioner P. V. Lynch	1,			
Commissioner R. Marra	11			
Commissioner M. N. Schrieks	V,			
Vice Chairman R. Riley, Jr.	V,			
Chairman S. De Nobile				

LHA PAINTING POLICY – EFFECTIVE 10/01/2021 PUBLIC HOUSING DWELLING UNITS & COMMON AREAS

ATTORNEY

CONRAD M

OLEA

R. ES

WHEREAS, the function of the Lodi Housing Authority (LHA) Board of Commissioners (Board) is to provide Decent, Safe, & Sanitary housing for all its residents; and

WHEREAS, the LHA Board wishes to update its Painting Policy for its dwelling units (residents) and common areas (community rooms, laundry rooms, etc.); and

WHEREAS, the attached Painting Policy provides guidelines pertaining to periodic inspections and reports related to such painting of dwelling units and common areas.

NOW, THEREFORE, BE IT RESOLVED, the LHA Board hereby adopts the attached and updated Painting Policy for painting, periodic inspections, etc. to become effective on October 1, 2021.

NOW, THEREFORE, BE IT FURTHER RESOLVED, all previous painting policies/procedures are hereby abrogated and rescinded.

THIS IS TO CERTIFY THAT THE ABOVE IS A TRUE COPY AS ADOPTED BY THE HOUSING AUTHORITY OF THE BOROUGH OF LODI AT THE MEETING HELD ON:

Wasday June 021 MANL

EXECUTIVE DIRECTOR SECRETARY-TREASURER