

REGULAR MEETING OF THE LODI HOUSING AUTHORITY

(This Agenda is posted to inform the public of actions being considered by the Authority's Board of Commissioners and Executive Director/Secretary Treasurer. There may be additions and deletions prior to the Board Meeting before taking final action.)

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

NOTICE OF MEETING: This meeting has been publicly advertised in compliance with the Open Public Meeting Act.

ROLL CALL: Cody ___ De Nobile ___ Lynch ___ Marra ___ Woods ___ Di Chiara ___ Schrieke ___
Executive Director ___ Attorney ___ Deputy Executive Director ___ Recording Secretary ___

BIDS:

APPROVAL OF MINUTES:

- **Open Session – December 20, 2018:** Motion: _____ Seconded: _____
Cody ___ De Nobile ___ Lynch ___ Marra ___ Woods ___ Di Chiara ___ Schrieke ___
- **Closed Session – December 20, 2018:** Motion: _____ Seconded: _____
Cody ___ De Nobile ___ Lynch ___ Marra ___ Woods ___ Di Chiara ___ Schrieke ___

COMMUNICATIONS:

1.

REPORT OF ATTORNEY:

REPORT OF ACCOUNTANT:

REPORT OF SECURITY:

MONTHLY BILLS – PH & S-8:

REPORT OF EXECUTIVE DIRECTOR:

REPORT OF DEPUTY EXECUTIVE DIRECTOR/ADMIN. OF SECTION 8/HOUSING MANAGER:

RESOLUTIONS:

CONSENT AGENDA (These Resolutions are matters covering operation of Lodi Housing Authority and will be passed by one roll call vote covering all items on the Consent Agenda.)

1. Resolution #18-18	2 nd Rejection of Single Bid Received for Replacement of Fire Alarm System at Rennie Place Senior Citizen Complex
2. Resolution #18-	
3. Resolution #18-	
4. Resolution #18-	

REPORT OF COMMISSIONERS:

UNFINISHED BUSINESS:

OLD BUSINESS:

NEW BUSINESS:

GOOD & WELFARE:

HEARING OF CITIZENS: Citizens are reminded that all discussions must pertain to Lodi Housing Authority business. Citizens, not discussing LHA business, will be issued the following: 1st – Reminder/Warning; 2nd – Ruled Out of Order; and 3rd – Should citizen continue to discuss non-LHA business, he/she will be asked to leave LHA Meeting/Community Room. Failure to comply will result in citizen being escorted out by Security.

CLOSED SESSION – ATTORNEY-CLIENT PRIVILEGED DISCUSSIONS:

ADJOURNMENT: Motion: _____ Seconded: _____

Cody ___ De Nobile ___ Lynch ___ Marra ___ Woods ___ Di Chiara ___ Schrieke ___

Meeting was adjourned at _____PM

REPORT OF ATTORNEY:

REFER TO CLOSED SESSION – ATTORNEY-CLIENT PRIVILEGED DISCUSSIONS

DISCUSSION:

1. NEW:

- Evictions/Notices to Cease/Related Hearings

2. UPDATE:

- **C. Fuentes (former S-8 Participant)** – terminated from program for failure to pay arrearages owed of \$1,682 – Complaint filed – Court date set for 01/18/19

3. ANY OTHER PENDING LITIGATION/PERSONNEL MATTERS:

- Personnel Matters – NJ State Law – All employees to earn sick leave of 1 hour for every 30 hours worked to max of 30 hours per benefit period (year)
-

REPORT OF ACCOUNTANT:

1. NOTHING AT THIS TIME
-

REPORT OF SECURITY:

1. NOTHING AT THIS TIME

MONTHLY BILLS AGENDA -- January 2019

PUBLIC HOUSING & SECTION 8

	CHECK PAYABLE TO	DATE	CHK #	EXPLANATION	AMOUNT
DISBURSEMENT AS REFLECTED IN PAYROLL PERIOD					
12/16/18 - 12/29/17 THRU 12/30/18 - 1/12/2019					
ARE HEREBY APPROVED					
1	Sam Tufano Testamentary Trust	1/1/19	11944	VOIDED Wr. Acct #	VOID
2	Sam Tufano Testamentary Trust	1/1/19	3086	HAP - Doris Fernandez	\$ 1,474.00
3	Joan Mastrofilipo	1/1/19	11945	Medicare Reimburs.	\$ 402.00
4	Lenore Morrell	1/1/19	11946	Medicare Reimburs.	\$ 601.50
5	Carolyn Capabianca	1/1/19	3087	Medicare Reimburs.	\$ 402.00
6	Ida Press	1/1/19	3088	Medicare Reimburs.	\$ 402.00
7	Lorraine Haskoor	1/1/19	3089	Medicare Reimburs.	\$ 402.00
8	Saverio Saulino	1/1/19	3090	Medicare Reimburs.	\$ 402.00
9	Business Card	1/3/19	11947	Maintenance Supplies	\$ 2,141.04
10	Verizon	1/3/19	11948	Phones	\$ 34.95
11	Home Depot Credit Services	1/3/19	11949	Maintenance Supplies	\$ 265.90
12	U.S. Overall Cleaners	1/3/19	11950	New Uniforms & Cleaning	\$ 776.00
13	Purchase Power	1/3/19	11951	Stamps	\$ 378.61
14	Optimum	1/3/19	11952	TV, Phones, Internet	\$ 520.15
15	NJ Public Housing Authority, JIF	1/3/19	11953	2019 Insurance	\$ 120,071.00
16	Garden State Gutter Cleaning	1/3/19	11954	Gutter Cleaning	\$ 1,800.00
17	T-Mobile	1/9/19	11955	Cell Phones	\$ 207.87
18	Jean Dudasik	1/9/19	11956	Bingo Supply Reimburs.	\$ 65.88
19	Staples Credit Plan	1/9/19	11957	Office Supplies	\$ 53.76
20	AMS Ties, Inc.	1/9/19	11958	PH Dec 2018 Background Chks	\$ 12.00
21	Noreika Service Station	1/9/19	11959	December 2018 Fuel	\$ 231.00
22	Buggin' Out, LLC	1/9/19	11960	S/C Routine Extermin. Service	\$ 295.00
23	Riccardi Brothers	1/9/19	11961	Paint Supplies	\$ 1,213.22
24	AMS Ties, Inc.	1/9/19	3091	S8 Dec 2018 Background Chks	\$ 48.00
25	Emma Garnto	1/9/19	1452	Pet Security Deposit Refund	\$ 150.00
26	Madeline Sylvester	1/9/19	1453	Pet Security Deposit Refund	\$ 150.00
27	NJ Division of Pensions and Benefits	1/14/19	Online	PH Active Employee	\$ 15,480.19
28	NJ Division of Pensions and Benefits	1/14/19	Online	S8 Active Employee	\$ 7,845.85
29	NJ Division of Pensions and Benefits	1/14/19	Online	PH Retired Employee	\$ 2,315.65
30	NJ Division of Pensions and Benefits	1/14/19	Online	S8 Retired Employee	\$ 1,998.06
31	Delta Dental of New Jersey		Online	PH Employee Dental	
32	Delta Dental of New Jersey		Online	S8 Employee Dental	
33					
34					
35					
36					
37					

REPORT OF EXECUTIVE DIRECTOR:

1. Approximate total interest up to January 2019 is **\$1,870.00±**

2. **CONTRACT REPORT:**

CONTRACT AWARDED TO:		CONTRACT FOR:
1.		
2.		
I HEREBY CERTIFY THE "FUNDING AVAILABILITY" TO AWARD THE CONTRACTS, AS REFERENCED HEREIN AND FURTHER CERTIFY THAT ALL CONTRACT PRICES WERE OBTAINED IN COMPLIANCE WITH LHA AND THE US DEPARTMENT OF HUD CFR 85-36 ESTABLISHMENT OF PROCUREMENT POLICY.		
CONTRACT LISTED ABOVE <u>DOES NOT REQUIRE BOARD APPROVAL</u> SINCE YEARLY CONTRACT AMOUNT IS WITHIN EXECUTIVE DIRECTOR'S THRESHOLD TO AWARD		

CONTRACT AWARDED TO:		CONTRACT FOR:
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CONTRACT LISTED ABOVE <u>DOES REQUIRE BOARD APPROVAL</u> SINCE YEARLY CONTRACT AMOUNT IS NOT WITHIN EXECUTIVE DIRECTOR'S THRESHOLD TO AWARD		

3. LHA will be advertising for IPA services for FYE 09/30/19 – to be discussed

January 17, 2019

REPORT OF DEPUTY EXECUTIVE DIRECTOR/ADMINISTRATOR SECTION 8/HOUSING MANAGER:

1. To date, there are 474 HCV/Section 8 Participants presently on the program
2. FEMA – no update

RESOLUTIONS:

CONSENT AGENDA (These Resolutions are matters covering operation of Lodi Housing Authority and will be passed by one roll call vote covering all items on the Consent Agenda.)

1. Resolution #18-18	2 nd Rejection of Single Bid Received for Replacement of Fire Alarm System at Rennie Place Senior Citizen Complex
2. Resolution #18-	
3. Resolution #18-	
4. Resolution #18-	

Motion: _____ Seconded: _____

Cody ____ De Nobile ____ Lynch ____ Marra ____ Woods ____ Di Chiara ____ Schrieke ____

RESOLUTION NO. 18-18

Governing Body Recorded Vote – Members:

Board Members	Aye	Nay	Abstain	Absent
Commissioner D. J. Cody				
Commissioner S. De Nobile				
Commissioner P. V. Lynch				
Commissioner R. Marra				
Commissioner G. Woods				
Vice Chairman A. Di Chiara				
Chairman M. N. Schrieks				

Approved _____ Denied _____

REVIEWED AND APPROVED AS TO LEGALITY:

LHA ATTORNEY – CONRAD M. OLEAR, ESQ.

**2ND REJECTION OF SINGLE BID RECEIVED ON 12/28/18
FOR REPLACEMENT OF FIRE ALARM SYSTEM AT
RENNIE PLACE SENIOR CITIZEN COMPLEX**

WHEREAS, Lodi Housing Authority (Authority) publicly advertised, for the 2nd time, to receive sealed bids at 10:00 AM on December 28, 2018 for the Replacement of the Fire Alarm System at its Rennie Place Senior Citizen Complex (referenced above); and

WHEREAS, only one (1) public bid was received, opened, and reviewed by Russel Lipari, R&R Design Consultants, LLC, 415 Terrace Avenue, Hasbrouck Heights, NJ 07604 (the Authority's Design and Inspecting Architect) and then subsequently reviewed by Conrad M. Olear, Esq. (the Authority's Attorney); and

WHEREAS, 2nd bid received (determined to be the single bidder) was above the Authority's budgeted allocation (refer to Design & Inspection Engineer's correspondence of 01/09/19); and

WHEREAS, both the Architect and Attorney have recommended that, in the best interest of the Authority, the one (1) bid received be **Rejected**.

NOW, THEREFORE, BE IT RESOLVED, the 2nd public bid received pertaining to the Replacement of the Fire Alarm System at the Authority's Rennie Place Senior Citizen Complex is hereby **Rejected**.

NOW, THEREFORE, BE IT FURTHER RESOLVED, the Executive Director/ Secretary-Treasurer is authorized to re-advertise to received public bids for the Replacement of the Fire Alarm System its Rennie Place Senior Citizen Complex.

THIS IS TO CERTIFY THAT THE ABOVE IS A TRUE COPY AS ADOPTED
BY THE HOUSING AUTHORITY OF THE BOROUGH OF LODI AT THE
MEETING HELD ON:

Thursday January 17, 2019


EXECUTIVE DIRECTOR/SECRETARY-TREASURER



Tel: 732-406-7102

DESIGN CONSULTANTS L.L.C.

415 TERRACE AVENUE
HASBROUCK HEIGHTS, N.J. 07604

January 9, 2019

Mr. Gary Luna Executive Deputy Director
Lodi Housing Authority of the Borough of Lodi
50 Brookside Avenue
Lodi, New Jersey 07644-3256

Project: REMOVAL/REPLACEMENT of FIRE ALARM PANEL
NJ 11-3 20 RENNIE PLACE FAMILY COMPLEX

Dear Mr. Luna Executive Deputy Director:

Please be advised on December 28, 2018, our office received One (1) Bid from DavEd Fire Systems Inc. for the sum of \$ 45,800.00

The only bid received exceeded the project budget price of \$ 5,800.00. We wish to advise your office that this bid received was the only bid and is the second time our office went out to bid, and both times the bid prices exceeded the budget.

Upon further review of the past bids, our office recommends that we do not accept this Bid and put the above project on hold until our office can contact several Contractors and rebid in order to obtain prices within our budget.

Very truly yours,

Russell A. Lipari
President
R&R Design Consultants L.L.C.

CLOSED SESSION:

(This report is included on website/distributed as part of the Public Agenda)

Lodi Housing Authority shall now exclude members of the public from the meeting for any of the following reasons:

1. The Board may discuss matters involving Personnel or individuals who have received assistance from the Authority. The identification of such individuals may result in a violation of their rights to privacy.
2. The Board may discuss matters which are covered pursuant to NJSA 10:4-12(b)(1,2,3) involving individuals who have received assistance from LHA or who have applied for assistance. To disclose the names of such individuals would work an unwarranted invasion of their rights to privacy.
3. LHA may discuss Personnel Matters which are specifically exempt from public meetings pursuant to NJSA 10:4-12(b)(8).
4. The Board may discuss matters with Counsel that shall fall within the Attorney-Client Privilege and are, therefore, excluded from the public meeting.
5. The Board may discuss other matters pursuant to NJSA 10:4-12.

Please be advised that at the conclusion of this session, the Board shall return to a public session and the members are invited to return in order to observe. Thank you.

DISCUSSION:

1. **NEW:**

- Evictions/Notices to Cease/Related Hearings

2. **UPDATE:**

3. **ANY OTHER PENDING LITIGATION/PERSONNEL MATTERS:**

- Personnel Matters