

**REGULAR MEETING OF THE LODI HOUSING AUTHORITY**

**(This Agenda is posted to inform the public of actions being considered by the Authority's Board of Commissioners and Executive Director/Secretary Treasurer. There may be additions and deletions prior to the Board Meeting before taking final action.)**

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**NOTICE OF MEETING:** This meeting has been publicly advertised in compliance with the Open Public Meeting Act.

**ROLL CALL:** Cody \_\_\_ De Nobile \_\_\_ Marra \_\_\_ Schrieks \_\_\_ Woods \_\_\_ Di Chiara \_\_\_ Lynch \_\_\_  
 Executive Director \_\_\_ Attorney \_\_\_ Deputy Executive Director \_\_\_ Recording Secretary \_\_\_

**BIDS:**

**APPROVAL OF MINUTES:** Regular Meeting – January 18, 2018 Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_  
 Cody \_\_\_ De Nobile \_\_\_ Marra \_\_\_ Schrieks \_\_\_ Woods \_\_\_ Di Chiara \_\_\_ Lynch \_\_\_

**COMMUNICATIONS:**

- 2017 Multiple Dwelling Reports (due 01/31/18 with the State of NJ Division of Civil Rights) electronically filed on 01/19/18

**REPORT OF ATTORNEY:**

**REPORT OF ACCOUNTANT:**

**REPORT OF SECURITY:**

**MONTHLY BILLS – PUBLIC HOUSING & SECTION 8 RENTAL ASSISTANCE:**

**REPORT OF EXECUTIVE DIRECTOR:**

**REPORT OF DEPUTY EXECUTIVE DIRECTOR/ADMIN. OF SECTION 8/HOUSING MANAGER:**

**RESOLUTIONS:**

**CONSENT AGENDA** (These Resolutions are matters covering operation of Lodi Housing Authority and will be passed by one roll call vote covering all items on the Consent Agenda.)

1. Resolution #17-12	CY 2018 Risk Management Consultant's Agreement
2. Resolution #17-13	
3. Resolution #17-	

**REPORT OF COMMISSIONERS:**

**UNFINISHED BUSINESS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

**GOOD & WELFARE:**

**HEARING OF CITIZENS:** Citizens are reminded that all discussions must pertain to Lodi Housing Authority business. Citizens, not discussing LHA business, will be issued the following: 1<sup>st</sup> – Reminder/Warning; 2<sup>nd</sup> – Ruled Out of Order; and 3<sup>rd</sup> – Should citizen continue to discuss non-LHA business, he/she will be asked to leave LHA Meeting/Community Room. Failure to comply will result in citizen being escorted out by Security.

**CLOSED SESSION – ATTORNEY-CLIENT PRIVILEGED DISCUSSIONS:**

**ADJOURNMENT:** Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_

Cody \_\_\_ De Nobile \_\_\_ Marra \_\_\_ Schrieks \_\_\_ Woods \_\_\_ Di Chiara \_\_\_ Lynch \_\_\_

**REPORT OF ATTORNEY:**

**REFER TO CLOSED SESSION – ATTORNEY-CLIENT PRIVILEGED DISCUSSIONS**

**DISCUSSION:**

1. **NEW:**

- Evictions/Notices to Cease/Related Hearings

2. **UPDATE:**

3. **ANY OTHER PENDING LITIGATION/PERSONNEL MATTERS:**

- Personnel Matters
- 

**REPORT OF ACCOUNTANT:**

1. NOTHING AT THIS TIME
- 

**REPORT OF SECURITY:**

1. NOTHING AT THIS TIME



# MONTHLY BILLS AGENDA -- FEBRUARY 2018

## **PUBLIC HOUSING & SECTION 8**

	<b>CHECK PAYABLE TO</b>	<b>DATE</b>	<b>CHK #</b>	<b>EXPLANATION</b>	<b>AMOUNT</b>
<b>DISBURSEMENT AS REFLECTED IN PAYROLL PERIOD</b>					
<b>1/13/18 - 1/26/18 THRU 1/27/18 - 2/10/2018</b>					
<b>ARE HEREBY APPROVED</b>					
1	Staples Credit Plan	2/1/18	11491	Office Supplies	\$ 144.98
2	U.S. Overall Cleaners	2/1/18	11492	Uniform Cleaning	\$ 360.00
3	BioChem Supply	2/1/18	11493	Foggers	\$ 250.00
4	Mazteck	2/1/18	11494	IT Support/Computer	\$ 2,320.00
5	Purchase Power	2/1/18	11495	Stamps	\$ 320.99
6	Cablevision	2/1/18	11496	Phones, TV, Internet	\$ 519.91
7	BugginOut, LLC	2/1/18	11497	DVP Extermin. Treatment	\$ 295.00
8	Acuity Specialty Products, Inc.	2/1/18	11498	Cleaning Supplies	\$ 987.13
9	Ready Refresh	2/1/18	11499	Water and Coffee	\$ 182.56
10	Jersey Elevator	2/1/18	11500	Monthly Maintenance	\$ 146.73
11	North Jersey Media Group	2/1/18	11501	Public Notices	\$ 158.40
12	Safeguard	2/1/18	2993	S8 Checks	\$ 126.28
13	3G Software Technology, Inc.	2/1/18	2994	1099 Processing Fee	\$ 997.00
14	NJ Division of Pensions and Benefits	2/1/18	Online	PH Active Employee	\$ 12,434.37
15	NJ Division of Pensions and Benefits	2/1/18	Online	S8 Active Employee	\$ 8,480.75
16	NJ Division of Pensions and Benefits	2/1/18	Online	PH Retired Employee	\$ 5,073.38
17	NJ Division of Pensions and Benefits	2/1/18	Online	S8 Retired Employee	\$ 3,152.06
18	Pitney Bowes	2/5/18	11502	Lease	\$ 301.14
19	Thomas DeSomma	2/5/18	11503	FSA Reimbursement	\$ 635.45
20	Verizon	2/5/18	11504	Phones	\$ 34.78
21	AMS Ties, Inc.	2/5/18	11505	PH Jan 2018 Background Chks	\$ 92.00
22	Business Card	2/5/18	11506	Maintenance Supplies	\$ 128.84
23	Russell Reid	2/5/18	11507	Sewage Transport	\$ 318.00
24	Interstate Waste Services	2/5/18	11508	Trash Removal	\$ 842.55
25	Verizon Wireless	2/5/18	11509	Cell Phones	\$ 255.00
26	Mazteck	2/5/18	2995	Antivirus License	\$ 480.00
27	AMS Ties, Inc.	2/5/18	2996	S8 Jan 2018 Background Chks	\$ 120.00
28	Noreika Service Station	2/8/18	11510	Jan 2018 Fuel	\$ 386.50
29	Jersey Elevator	2/8/18	11511	Monthly Maintenance	\$ 166.17
30	SGTS Maintenance, LLC	2/8/18	11512	Office Cleaning	\$ 940.00
31	John's Service	2/8/18	2997	Inspection Car Maintenance	\$ 369.47
32					
33					
34					
35					

**REPORT OF EXECUTIVE DIRECTOR:**

1. Approximate total interest for February 2018 is **\$670.00±**

2. **CONTRACT REPORT:**

CONTRACT AWARDED TO:		CONTRACT FOR:
1.		
2.		
<b>CONTRACT LISTED ABOVE DOES NOT REQUIRE BOARD APPROVAL SINCE YEARLY CONTRACT AMOUNT IS WITHIN EXECUTIVE DIRECTOR'S THRESHOLD TO AWARD</b>		

I HEREBY CERTIFY THE "FUNDING AVAILABILITY" TO AWARD THE CONTRACTS, AS REFERENCED, HEREIN AND FURTHER CERTIFY THAT ALL CONTRACT PRICES WERE OBTAINED IN COMPLIANCE WITH LHA AND THE US DEPARTMENT OF HUD CFR 85-36 ESTABLISHMENT OF PROCUREMENT POLICY.

3. Notice of Public Solicitation for RFQs – all LHA S/C Complexes – Washer/Dryer Services
4. Proposed Rennie Place Sidewalks – pending??
5. PVW Rates – Boro anticipating response by 01/12/18 – will forward upon receipt...??? – refer to my recent correspondence dated 02/07/18
6. As required by the Dept. of HUD – Debts Owed to PHAs & Terminations Report filed as of 01/23/18
7. Eviction Complaint filed for non-payment of rent
8. Response received from Kristie Cattafi (Reporter for the Record)
9. Rennie Place S/C may be "unable to continue to maintain independent living"
10. LEAVES...pick up – "whichever way the wind blows"

**REPORT OF DEPUTY EXECUTIVE DIRECTOR/ADMINISTRATOR SECTION 8/HOUSING MANAGER:**

1. To date, there are 467 HCV/Section 8 Participants presently on the program

**RESOLUTIONS:**

**CONSENT AGENDA** (These Resolutions are matters covering operation of Lodi Housing Authority and will be passed by one roll call vote covering all items on the Consent Agenda.)

1. Resolution #17-12	CY 2018 Risk Management Consultant's Agreement
2. Resolution #17-13	
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**Motion:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_

Cody \_\_\_ De Nobile \_\_\_ Marra \_\_\_ Schrieks \_\_\_ Woods \_\_\_ Di Chiara \_\_\_ Lynch \_\_\_



**CLOSED SESSION:**

**(This report is included on website/distributed as part of the Public Agenda)**

Lodi Housing Authority shall now exclude members of the public from the meeting for any of the following reasons:

1. The Board may discuss matters involving Personnel or individuals who have received assistance from the Authority. The identification of such individuals may result in a violation of their rights to privacy.
2. The Board may discuss matters which are covered pursuant to NJSA 10:4-12(b)(1,2,3) involving individuals who have received assistance from LHA or who have applied for assistance. To disclose the names of such individuals would work an unwarranted invasion of their rights to privacy.
3. LHA may discuss Personnel Matters which are specifically exempt from public meetings pursuant to NJSA 10:4-12(b)(8).
4. The Board may discuss matters with Counsel that shall fall within the Attorney-Client Privilege and are, therefore, excluded from the public meeting.
5. The Board may discuss other matters pursuant to NJSA 10:4-12.

Please be advised that at the conclusion of this session, the Board shall return to a public session and the members are invited to return in order to observe. Thank you.

**DISCUSSION:**

1. **NEW:**

- Evictions/Notices to Cease/Related Hearings

2. **UPDATE:**

3. **ANY OTHER PENDING LITIGATION/PERSONNEL MATTERS:**

- Personnel Matters