

**MINUTES OF THE REGULAR MEETING OF LODI HOUSING AUTHORITY, 50 BROOKSIDE AVENUE, LODI, NEW JERSEY AT 7:00 PM ON THURSDAY, MAY 25, 2017**

**Call to Order:** Chairman Gerald Woods called the Regular Meeting to Order at 7:10 PM.

**Pledge of Allegiance:** Chairman Woods requested everyone stand for the Pledge of Allegiance.

After the Pledge, the Chairman made the following statement, "This Agenda is posted to inform the Public of actions being considered by the Authority's Board of Commissioners and its Executive Director/Secretary Treasurer. There may be additions and deletions prior to the Board Meeting before taking final action."

Chairman Woods also stated the following, "This meeting has been publicly advertised in compliance with the Open Public Meeting Act."

**Roll Call:** Upon Roll Call, the following were found to be present and absent. Present were Chairman Woods, Vice Chairman Albert Di Chiara and Commissioners Daniel J. Cody, Paul V. Lynch, Robert Marra, and Marc N. Schrieks. Also present were LHA Attorney Conrad Olear, Esq., Executive Director Thomas DeSomma, Deputy Executive Director Gary Luna, and Housing Manager/Recording Secretary Carol A. Ferrara. No one was absent.

**Bids:** No Bids

**Approval of Minutes:**

**A motion was made by Commissioner Lynch and seconded by Commissioner Cody to approve the Minutes of the April 27, 2017 Regular Meeting.  
Upon Roll Call, the Commissioners voted as follows:**

AYES	NAYS	ABSTAINED	ABSENT
Commissioner Cody Commissioner Lynch Commissioner Schrieks Chairman Woods	NONE	Commissioner Marra Vice Chairman Di Chiara	NONE

**Communications:**

1. Congratulations were given to outgoing Chairman Gerald Woods
2. Dept. of HUD Lead Paint Survey was completed and submitted
3. Dept of HUD 2017 Income Limits/FMRs/Flat Rents/Section 8 Utility Allowances were updated

**Report of Attorney:**

- Medical Marijuana
- A. Reagan (PH Resident)
- M. Sanchez-Mambro (PH S/C Resident)
- J. Scott (Section 8 Participant)
- Any Other Pending Litigation/Personnel Matters to be Discussed

**REFER TO CLOSED SESSION – ATTORNEY-CLIENT PRIVILEGED DISCUSSIONS FOR RELATED CORRESPONDENCE**

**Report of Accountant:** Nothing at this time.

**MINUTES OF REGULAR MEETING – MAY 25, 2017 (cont'd)**

**Report of Security:** Nothing at this time

**Bills Agenda:**

**A motion to Approve the Bills Agenda was made by Commissioner Cody and seconded by Commissioner Lynch. Roll Call as follows:**

AYES	NAYS	ABSTAINED	ABSENT
Commissioner Cody Commissioner Lynch Commissioner Marra Commissioner Schrieks Vice Chairman Di Chiara Chairman Woods	NONE	Commissioner Marra Abstained on #49 only	NONE

**Report of Executive Director:**

1. Approximate total interest earned for to date is total of **\$881.00±**
2. **CONTRACT REPORT:**

	CONTRACT FOR:	CONTRACT AWARDED TO:
1.		
2.		

**CONTRACT LISTED ABOVE DOES NOT REQUIRE BOARD APPROVAL SINCE YEARLY CONTRACT AMOUNT IS WITHIN EXECUTIVE DIRECTOR'S THRESHOLD TO AWARD**

I HEREBY CERTIFY THE "FUNDING AVAILABILITY" TO AWARD THE CONTRACTS, AS REFERENCED, HEREIN AND FURTHER CERTIFY THAT ALL CONTRACT PRICES WERE OBTAINED IN COMPLIANCE WITH LHA AND THE US DEPARTMENT OF HUD CFR 85-36 ESTABLISHMENT OF PROCUREMENT POLICY.

3. Notice was sent to Coinmach Corporation (vender for S/C washing machines/dryers) of LHA's intention NOT to renew lease in 2018
4. Notice of Eviction was served on DVP #21F pertaining to unauthorized pet – requires Counsel's ongoing research pertaining to emotional support animals/service animals
5. Various tenant Notices issued to DVP #1D and DVP #20C – both for delinquent rent
6. PH/S-8 Operating Budgets for FY 10/01/17 thru 09/30/18 will be ready for June Meeting
7. Need Motion to re-schedule 06/15/17 Regular Meeting to 06/29/17 – Motion was made by Commissioner Cody and Seconded by Vice Chairman Di Chiara – Vote was recorded as follows and Regular Meeting for June will be re-scheduled to 7:00 PM on 06/29/17

AYES	NAYS	ABSTAINED	ABSENT
Commissioner Cody Commissioner Lynch Commissioner Marra Commissioner Schrieks Vice Chairman Di Chiara Chairman Woods	NONE	NONE	NONE

**Report of Deputy Executive Director/Administrator Section 8/Housing Manager:**

1. The Deputy Executive Director reported that there are 448 HCV/Section 8 Participants presently on the program
2. FEMA – is currently being reviewed again

**Resolutions:**

**CONSENT AGENDA** (Resolutions are matters covering operation of Lodi Housing Authority and will be passed by one roll call vote covering all items on the Consent Agenda.)

**Motion to Approve Resolutions by Consent Agenda was made by Commissioner Cody and seconded by Commissioner Lynch.**

AYES	NAYS	ABSTAINED	ABSENT
Commissioner Cody Commissioner Lynch Commissioner Marra Commissioner Schrieks Vice Chairman Di Chiara Chairman Woods	NONE	NONE	NONE

1. Resolution #16-26	Designation of “The Record” as LHA’s Newspaper of Record – 07/01/17 through 06/30/18
2. Resolution #16-27	Revision to Employee Title/Salary Step Guide – Effective 10/01/17
3. Resolution #16-28	Re-Authorize and Extend the National Flood Insurance Program (NFIP) – Recommended by LHA’s Insurance Carrier (JIF)
4. Resolution #16-29	Certification of PHA Plan w/Civil Rights Certification – FYS 10/01/17
5. Resolution #16-30	Adoption of LHA’s Smoke-Free Policy – Effective 01/01/18

**Report of Commissioner:**

**Unfinished Business:**

**Old Business:**

**New Business:**

**Good & Welfare:**

**Hearing of Citizens:**

Since there were no citizens in attendance, the Chairman did not read the following statement: “As Chairman, be advised...citizens are reminded that all discussions must pertain to Lodi Housing Authority business. Citizens, not discussing LHA business, will be issued the following: 1<sup>st</sup> – Reminder/Warning; 2<sup>nd</sup> – Ruled Out of Order; and 3<sup>rd</sup> – Should citizen continue to discuss non-LHA business, he/she will be asked to leave LHA Meeting/ Community Room. Failure to comply will result in citizen being escorted out by Security.

- **CITIZENS IN ATTENDANCE: NONE**

**MINUTES OF REGULAR MEETING – MAY 25, 2017 (cont'd)**

**Closed Session:**

**CLIENT-ATTORNEY PRIVILEGED INFORMATION  
(Not to be included on website or distributed as part of the Public Agenda)**

Lodi Housing Authority shall now exclude members of the public from the meeting for any of the following reasons:

1. The Board may discuss matters involving Personnel or individuals who have received assistance from the Authority. The identification of such individuals may result in a violation of their rights to privacy.
2. The Board may discuss matters which are covered pursuant to NJSA 10:4-12(b)(1,2,3) involving individuals who have received assistance from LHA or who have applied for assistance. To disclose the names of such individuals would work an unwarranted invasion of their rights to privacy.
3. LHA may discuss Personnel Matters which are specifically exempt from public meetings pursuant to NJSA 10:4-12(b)(8).
4. The Board may discuss matters with Counsel that shall fall within the Attorney-Client Privilege and are, therefore, excluded from the public meeting.
5. The Board may discuss other matters pursuant to NJSA 10:4-12.

Please be advised that at the conclusion of this session, the Board shall return to a public session and the members are invited to return in order to observe. Thank you.

**Motion to go into Closed Session was made by  
Commissioner Cody and seconded by Commissioner Schrieks.**

<b>AYES</b>	<b>NAYS</b>	<b>ABSTAINED</b>	<b>ABSENT</b>
Commissioner Cody Commissioner Lynch Commissioner Marra Commissioner Schrieks Vice Chairman Di Chiara Chairman Woods	NONE	NONE	NONE

**Motion to end Closed Session and return to Regular Order of Business was made by  
Commissioner Cody and seconded by Commissioner Schrieks.**

<b>AYES</b>	<b>NAYS</b>	<b>ABSTAINED</b>	<b>ABSENT</b>
Commissioner Cody Commissioner Lynch Commissioner Marra Commissioner Schrieks Vice Chairman Di Chiara Chairman Woods	NONE	NONE	NONE

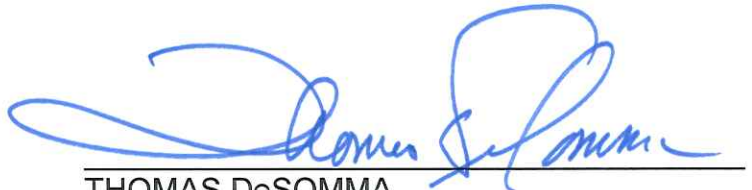
**MINUTES OF REGULAR MEETING – MAY 25, 2017 (cont'd)**

**Adjournment:**

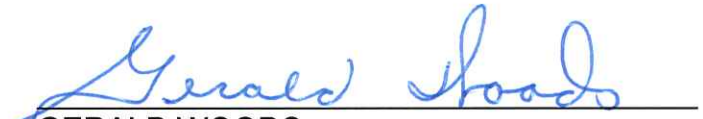
**Motion to Adjourn was made by Commissioner Cody and seconded by Commissioner Schrieks.**

<b>AYES</b>	<b>NAYS</b>	<b>ABSTAINED</b>	<b>ABSENT</b>
Commissioner Cody Commissioner Lynch Commissioner Marra Commissioner Schrieks Vice Chairman Di Chiara Chairman Woods	NONE	NONE	NONE

Meeting was Adjourned at 7:45 PM and Chairman Woods declared the Regular Meeting closed.



THOMAS DeSOMMA  
Executive Director/Secretary Treasurer



GERALD WOODS  
Chairman

Transcribed/Typed by:



CAROL A. FERRARA  
Housing Manager/Recording Secretary

**RESOLUTION NO. 16-26**

Governing Body Recorded Vote – Members:

- M* Commissioner D. J. Cody
- S* Commissioner P. V. Lynch
- Commissioner R. Marra
- Commissioner M. N. Schrieks
- Commissioner A. Di Chiara
- Commissioner G. Woods

Aye      Nay      Abstain      Absent

✓  
✓  
✓  
✓  
✓  
✓

Approved \_\_\_\_\_ Denied \_\_\_\_\_

REVIEWED AND APPROVED AS TO LEGALITY:



LHA ATTORNEY – CONRAD M. OLEAR, ESQ.

**DESIGNATION OF “THE RECORD” AS NEWSPAPER OF RECORD**

**WHEREAS**, the Lodi Housing Authority (LHA) is required to place legal ads in a local newspaper to inform the general public of meeting dates, request for price quotes/bids/RFQs, contract awards, etc.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners, “THE RECORD” is hereby designated as Lodi Housing Authority’s Official Newspaper from July 1, 2017 through June 30, 2018.

THIS IS TO CERTIFY THAT THE ABOVE IS A TRUE COPY AS ADOPTED BY THE HOUSING AUTHORITY OF THE BOROUGH OF LODI AT THE MEETING HELD ON:

Thursday May 25, 2017



EXECUTIVE DIRECTOR / SECRETARY / TREASURER

RESOLUTION NO. 16-27

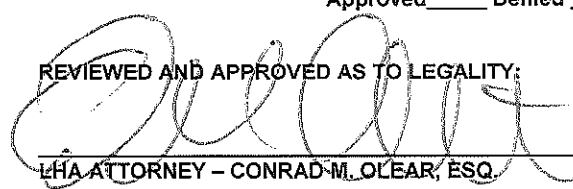
Governing Body Recorded Vote – Members:

- Commissioner D. J. Cody
- Commissioner P. V. Lynch
- Commissioner R. Marra
- Commissioner M. N. Schrieks
- Commissioner A. Di Chiara
- Commissioner G. Woods

Aye      Nay      Abstain      Absent

Approved  Denied

REVIEWED AND APPROVED AS TO LEGALITY:



\_\_\_\_\_  
LHA ATTORNEY – CONRAD M. O'LEARY, ESQ.

REVISION TO EMPLOYEE TITLE/SALARY STEP GUIDE  
EFFECTIVE 10/01/2017

**WHEREAS**, the Lodi Housing Authority (Authority) Board of Commissioners (Board) has previously adopted Employee Title/Salary Step Guide; and

**WHEREAS**, it is the Board's intent, with the recommendation of the Authority's Executive Director/Secretary-Treasurer, that in order to maintain employee salary comparability with neighboring Housing Authorities, Municipal, County, and/or local public entities, the Authority's existing Employee Title/Salary Step Guide be updated; and

**WHEREAS**, the Authority's Employee Title/Salary Step Guide attached hereto reflect current comparable titles/salaries to similar employees and titles of surrounding Housing Authorities, Municipal, County, and/or local public entities.

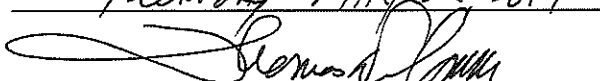
**NOW, THEREFORE BE IT RESOLVED**, that said Employee Title/Salary Step Guide (attached) is hereby amended and effective 10/01/17 and Authority's Employee Personnel Policy/Handbook, subtitled, Training/Salary Ranges is also amended to reflect the updated Employee Title/Salary Step Guide, along with Employee Training Policy, as it relates to mandated training to obtain either Step 5 or Step 6 in Employee Title/Salary Step Guide, with the following understanding:

1. Applicable only to Full-Time Employee's (FTE) starting salary and/or promotional title;
2. Said Guide applies until FTE reaches Max Step of Guide (either 6<sup>th</sup> or 7<sup>th</sup> as may be applicable). Then, only Merit Adjustment as approved by Board of Commissioners which will then be added to FTE base salary;
3. Merit increments do not increase Salary Guide steps or employee's promotional step;
4. Yearly increments are based on FY October 1<sup>st</sup> providing FTE was hired prior to June 1<sup>st</sup>. FTE hired after June 1<sup>st</sup> will be entitled to yearly increment the subsequent FY (provided FTE meets all necessary training requirements), unless otherwise recommended by Executive Director and approved by Board of Commissioners;
5. Promotional Titled Employee's (PTE) step increment shall be upward only (unless employee has not obtained training required for step increment)...
  - PTE's or, for that matter, No FTE, PTE will be entitled to step increment or Merit Increase unless specifically authorized by Board of Commissioners;

6. FTE's/PTE's who are receiving more than Titled Salary Guide may receive Merit Increase (as of LHA's FYS October 1<sup>st</sup>). However, if training is required, employee will have 9 months to complete training (provided LHA has financial ability to provide employee training) – see \*\*\*\*Funding Availability below). Failure of FTE or PTE to obtain authorized attendance for training within said 9 month period will result in subsequent increment and/or Merit Increase being withheld until training is completed, unless otherwise recommended by Executive Director and approved by Board of Commissioners;
7. \*\*\*\*Funding Availability – If for some reason LHA does not have financial funding to authorize employee training (employee has option to pay for their own training with no recourse against LHA). It is within the Executive Director's discretion to recommend Merit Increase for employee with final approval at Board of Commissioners' discretion; and
8. FTE/PTE – If title either no longer exists (as per NJ Civil Service) or employee's in-work title was changed (by NJCSC or LHA), the new/equivalent title will prevail provided LHA may substitute title/duties as deemed appropriate.

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, any and all previous Employee Title/Salary Step Guides are hereby rescinded and abrogated and the attached Employee Title/Salary Step Guide is hereby adopted effective 10/01/17.

THIS IS TO CERTIFY THAT THE ABOVE IS A TRUE COPY AS ADOPTED  
BY THE HOUSING AUTHORITY OF THE BOROUGH OF LODI AT THE  
MEETING HELD ON:

Thursday May 25 2017  
  
EXECUTIVE DIRECTOR/SECRETARY-TREASURER



RESOLUTION NO. 16-28

Governing Body Recorded Vote – Members:

- Commissioner D. J. Cody
- Commissioner P. V. Lynch
- Commissioner R. Marra
- Commissioner M. N. Schrieks
- Commissioner A. Di Chiara
- Commissioner G. Woods

Aye      Nay      Abstain      Absent

✓  
✓  
✓  
✓  
✓  
✓

Approved  Denied

REVIEWED AND APPROVED AS TO LEGALITY:

  
LHA ATTORNEY – CONRAD M. O'LEARY, ESQ.

**RESOLUTION TO URGE REPRESENTATIVES FROM THE STATE OF NJ TO SUPPORT THE LEGISLATIVE ACTION TO RE-AUTHORIZE AND EXTEND THE NATIONAL FLOOD INSURANCE PROGRAM (NFIP) – AS RECOMMENDED BY LHA'S INSURANCE CARRIER (JIF)**

**WHEREAS**, floods are the most common and most destructive natural disasters in the United States; and

**WHEREAS**, the National Flood Insurance Act authorizes a National Flood Insurance Program (NFIP); and

**WHEREAS**, the NFIP is a Federal program created by Congress to mitigate future flood losses nationwide and to provide access to affordable, federally backed flood insurance protection for property owners; and

**WHEREAS**, the NFIP is designed to provide an insurance alternative to disaster assistance to meet the escalating costs of repairing damage to buildings and their contents caused by floods; and

**WHEREAS**, New Jersey is fourth in the nation in the number of NFIP policies enforced and third in total value of claims paid; and

**WHEREAS**, five hundred and fifty-two communities in New Jersey participate as members of the NFIP which amounts to over 230,000 policies enforced throughout the State of New Jersey; and

**WHEREAS**, the NFIP maintains a significant role in providing financial protection against flood events to New Jersey residents; and

**WHEREAS**, the NFIP is set to expire on September 30, 2017; and

**WHEREAS**, the expiration of this program could cause catastrophic loss of insurance coverage against flooding which is the number one cause of loss of property throughout the United States; and

**WHEREAS**, in the event the program were to expire, the consequences in the form of disruption of coverage and the potential financial burdens to residents throughout the State of New Jersey will be of great economic significance; and


**WHEREAS**, the purpose of this Resolution is to urge the State of NJ Federal Representatives to support the extension of the NFIP which promotes the public health, safety and general welfare and minimizes public and private losses due to flooding events in the State of New Jersey.

**NOW, THEREFORE, BE IT RESOLVED**, that Lodi Housing Authority hereby urges its Federal Legislators and Representatives to take any and all necessary action to insure that the National Flood Insurance Program is extended beyond the September 30, 2017 expiration date.

**NOW, THEREFORE, BE IT RESOLVED**, that a copy of this Resolution shall be forwarded to the State of NJ Federal Legislators and Representatives.

THIS IS TO CERTIFY THAT THE ABOVE IS A TRUE COPY AS ADOPTED  
BY THE HOUSING AUTHORITY OF THE BOROUGH OF LODI AT THE  
MEETING HELD ON:

Thursday May 25, 2017



MEMBER REPRESENTATIVE AND  
EXECUTIVE DIRECTOR/SECRETARY-TREASURER OF LHA

**RESOLUTION #16-29**

Governing Body Recorded Vote – Members:

- Commissioner D. J. Cody
- Commissioner P. V. Lynch
- Commissioner R. Marra
- Commissioner M. N. Schrieks
- Commissioner A. Di Chiara
- Commissioner G. Woods

Aye      Nay      Abstain      Absent

✓  
✓  
✓  
✓  
✓

Approved  Denied

REVIEWED AND APPROVED AS TO LEGALITY:

LHA ATTORNEY – CONRAD M. OLEAR, ESQ.

**Certifications of Compliance with PHA Plans and Related Regulations (Standard, Troubled, HCV-Only, and High Performer PHAs)**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
OMB No. 2577-0226  
Expires 02/29/2016

**PHA Certifications of Compliance with the PHA Plan and Related Regulations including Required Civil Rights Certifications**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the 5-Year and/or Annual PHA Plan for the PHA fiscal year beginning 10/01/2017, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Resident Advisory Board or Boards in developing the Plan, including any changes or revisions to the policies and programs identified in the Plan before they were implemented, and considered the recommendations of the RAB (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
4. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
5. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
6. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identifying any impediments to fair housing choice within those programs, addressing those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and by maintaining records reflecting these analyses and actions.
7. For PHA Plans that includes a policy for site based waiting lists:
  - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2010-25);
  - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
  - Adoption of a site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
  - The PHA shall take reasonable measures to assure that such a waiting list is consistent with affirmatively furthering fair housing;
  - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
8. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
9. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
10. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
11. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.

12. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
13. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
14. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
15. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
16. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
17. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
18. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
19. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
22. The PHA certifies that it is in compliance with applicable Federal statutory and regulatory requirements, including the Declaration of Trust(s).

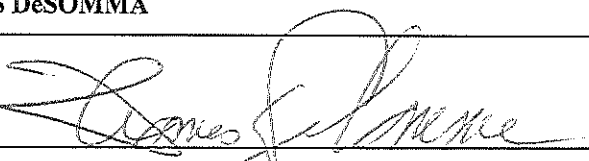
LODI HOUSING AUTHORITY  
PHA Name

NJ011  
PHA Number/HA Code

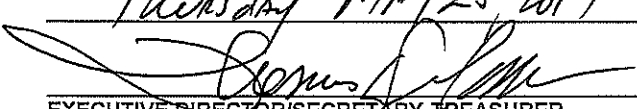
Annual PHA Plan for Fiscal Year 2017

5-Year PHA Plan for Fiscal Years 20\_\_ - 20\_\_

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802).

Name of Authorized Official	Title
THOMAS DeSOMMA	EXECUTIVE DIRECTOR
Signature	Date
	5/25/17

THIS IS TO CERTIFY THAT THE ABOVE IS A TRUE COPY AS ADOPTED BY THE HOUSING AUTHORITY OF THE BOROUGH OF LODI AT THE MEETING HELD ON:

Thursday May 25 2017  


EXECUTIVE DIRECTOR/SECRETARY-TREASURER

RESOLUTION NO. 16-30

Governing Body Recorded Vote – Members:

- A Commissioner D. J. Cody
- S Commissioner P. V. Lynch
- Commissioner R. Marra
- Commissioner M. N. Schrieks
- Commissioner A. Di Chiara
- Commissioner G. Woods

Aye      Nay      Abstain      Absent

✓  
 ✓  
 ✓  
 ✓  
 ✓  
 ✓

Approved       Denied

REVIEWED AND APPROVED AS TO LEGALITY:

  
 LHA ATTORNEY – CONRAD M. O'LEARY, ESQ.

**SMOKE FREE POLICY – EFFECTIVE JANUARY 1, 2018  
FOR ALL LHA RESIDENTS/EMPLOYEES/PROPERTIES**

(APPLIES TO ALL LHA PROPERTIES LOCATED AT 50 BROOKSIDE AVENUE/  
 15 MASSEY STREET/20 RENNIE PLACE/375 NORTH MAIN STREET – INCLUDES ALL  
 DWELLING UNITS; BALCONIES & PORCHES; HALLWAYS & STEPS; COMMUNITY  
 ROOMS & LAUNDRY ROOMS; STORAGE AREAS & BASEMENTS; COMMON &  
 SITTING AREAS; PARKING LOTS; BOILER ROOMS & ELECTRICAL CLOSETS; THE  
 DVP PARK & TRACK AREA; THE ADMINISTRATION BUILDING; GARAGES &  
 LANDSCAPING/TOOL SHED)

**WHEREAS**, the US Department of Housing and Urban Development (HUD) prohibits the use of **all tobacco products** in Public Housing Family and Senior Citizen Complexes, as referenced above, and further identified in the attached **Smoke-Free Policy**; and

**WHEREAS**, Lodi Housing Authority (LHA) is required to comply with HUD 24 CFR 965.653, commonly referred to as "Prohibiting Tobacco Products/Smoke Free," no later than August 3, 2018; and

**WHEREAS**, LHA's Board of Commissioners (Board) has acknowledged the Smoke-Free Policy by adopting Resolution #16-15 (on January 26, 2017) and has further reviewed the Smoke-Free Policy with its attachments; and

**WHEREAS**, the Executive Director hereby requests LHA's implementation date to be effective January 1, 2018, enabling LHA to further notify and meet with residents and employees and post non-smoking signs throughout all LHA properties.

**NOW, THEREFORE, BE IT RESOLVED**, the Board hereby approves the implementation date to be January 1, 2018.

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, the Executive Director is further authorized to notify/meet with all LHA residents and employees as deemed necessary.

THIS IS TO CERTIFY THAT THE ABOVE IS A TRUE COPY AS ADOPTED  
BY THE HOUSING AUTHORITY OF THE BOROUGH OF LODI AT THE  
MEETING HELD ON:

Thursday MAY 25, 2017

  
 EXECUTIVE DIRECTOR/SECRETARY-TREASURER