

**MINUTES OF THE REGULAR MEETING OF LODI
HOUSING AUTHORITY, 50 BROOKSIDE AVENUE,
LODI, NEW JERSEY AT 6:00 PM ON WEDNESDAY,
DECEMBER 16, 2015**

Pledge of Allegiance: At this time, the Chairman requested everyone to stand for the Pledge of Allegiance.

Call to Order: Chairman Daniel Cody called the Regular Meeting to Order at 6:00 PM and read the following statement, "This Agenda is posted to inform the public of actions being considered by the Authority's Board of Commissioners and Executive Director/Secretary Treasurer. There may be additions and deletions prior to the Board Meeting before taking final action."

Chairman Cody read the following, "This meeting has been publicly advertised in compliance with the Open Public Meeting Act and is being recorded."

Roll Call: Upon Roll Call, the following were found to be present and absent. Present were: Chairman Daniel Cody, Vice Chairman Albert Di Chiara, Commissioners Vincent Caruso, Paul Vincent Lynch, and Gerald Woods. Also present were: LHA Attorney Conrad M. Olear, Esq., Executive Director/Secretary Treasurer Thomas DeSomma, and Deputy Executive Director Gary Luna. Commissioner Robert Marra was absent.

Bids: No Bids

Approval of Minutes:

A motion was made by Commissioner Woods and seconded by Commissioner Lynch to approve the Minutes of the November 19, 2015 Regular Meeting.
Upon Roll Call, the Commissioners voted as follows:

AYES	NAYS	ABSTAINED	ABSENT
Commissioner Caruso Commissioner Lynch Commissioner Woods Vice Chairman Di Chiara Chairman Cody	NONE	NONE	Commissioner Marra

Communications:

1. Submission to Dept. of HUD – Close-Out Documents for CFP NJ39P01150115

Report of Attorney:

- Update – Ongoing – C. Johanneman (former Section 8 Participant)
- Update – Ongoing – M. Rouf (former Section 8 Participant)

**REFER TO CLOSED SESSION – ATTORNEY-CLIENT PRIVILEGED DISCUSSIONS
FOR RELATED CORRESPONDENCE**

Report of Accountant: Nothing at this time.

Report of Security: Nothing at this time.

MINUTES OF REGULAR MEETING – DECEMBER 16, 2015 (cont'd)

Bills Agenda:

Motion to Approve the Bills Agenda was made by Commissioner Woods and Seconded by Commissioner Lynch. Roll Call as follows:

AYES	NAYS	ABSTAINED	ABSENT
Commissioner Caruso Commissioner Lynch Commissioner Woods Vice Chairman Di Chiara Chairman Cody	NONE	NONE	Commissioner Marra

Report of Executive Director:

1. Approximate total interest earned for December 2015 is total of **\$430.00±**
2. **CONTRACT REPORT:**

CONTRACT FOR:	CONTRACT AWARDED TO:
1.	
CONTRACT LISTED ABOVE DOES NOT REQUIRE BOARD APPROVAL SINCE YEARLY CONTRACT AMOUNT IS WITHIN EXECUTIVE DIRECTOR'S THRESHOLD TO AWARD	

I HEREBY CERTIFY ALL CONTRACT PRICES WERE OBTAINED IN COMPLIANCE WITH LHA AND THE US DEPARTMENT OF HUD CFR 85-36 ESTABLISHMENT OF PROCUREMENT POLICY.

3. Draft of Resident Survey "Smoke-Free Housing" will go out sometime after January 1, 2016
4. On behalf of LHA's Board of Commissioners, 30 Shop Rite Gift Cards were distributed.
5. Community Service Non-Compliance Notices have been sent out to four (4) tenants with a completion date and response due by January 4, 2016:
6. OPRA Request (via email) received from Ryan Curioni and responded to by LHA as follows:
 - a. R. Curioni email sent on Thursday, 11/19/15 @ 8:32 PM (night of meeting);
 - b. R. Curioni OPRA email request sent on Saturday, 11/21/15 @ 8:43 PM and received by Executive Director on Monday, 11/23/15;
 - c. LHA response sent on Tuesday, 12/1/15 @ 3:57 PM;
 - d. LHA follow-up response sent on Friday, 12/4/15 @ 3:39 PM stating cost estimate for copy of tape;
 - e. ***Notes to File pertaining to Housing Manager's attempts to obtain costs at other companies;
 - f. R. Curioni email sent on Sunday, 12/06/15 @ 9:45 PM – stating "...unwilling to pay \$45.95 plus tax."
 - g. **LHA's** response to R. Curioni's email stating "...unwilling to pay..." actual costs to reproduce audio tape

Executive Director stated that he had just received R. Curioni's latest email dated 12/15/15 (4:44 PM) – too late to put on Agenda – but distributed at meeting to all Commissioners and Attorney – Attorney stated that he would respond to email.

Report of Deputy Executive Director/Administrator Section 8/Housing Manager:

1. To date, there are **427** HCV/Section 8 Participants presently on the program
2. Update on Building #4 De Vries Park – Main Sewer Line

MINUTES OF REGULAR MEETING – DECEMBER 16, 2015 (cont'd)

Resolutions:

CONSENT AGENDA (These Resolutions are matters covering operation of Lodi Housing Authority and will be passed by one roll call vote covering all items on the Consent Agenda.)

Motion to Approve Resolutions by Consent Agenda was made by Chairman Cody and seconded by Commissioner Lynch.

AYES	NAYS	ABSTAINED	ABSENT
Commissioner Caruso Commissioner Lynch Commissioner Woods Vice Chairman Di Chiara Chairman Cody	NONE	NONE	Commissioner Marra

1. Resolution #15-14	Declaration of Emergency Repair of Underground Heat Pipe Leak – Building #13 (De Vries Park Family Complex)
2. Resolution #15-15	Risk Management Consultant Services Agreement – CY 2016
3. Resolution #15-16	Appointment/Designation of LHA Executive Director as NJPHA JIF Fund Commissioner
4. Resolution #15-17	Rejection of Bids Pertaining to CCTV Surveillance System for all LHA Complexes
5. Resolution #15-18	3-Year Contract Award to Paulhus & Associates

Report of Commissioner:

Unfinished Business:

Old Business:

New Business:

Good & Welfare:

Hearing of Citizens:

- Chairman Cody read the following statement:

“As Chairman, be advised...citizens are reminded that all discussions must pertain to Lodi Housing Authority business. Citizens, not discussing LHA business, will be issued the following:

- 1st – Reminder/Warning
- 2nd – Ruled “Out of Order”
- 3rd – Should citizen continue to discuss non-LHA business, he/she will be asked to leave LHA Meeting/Community Room
- Failure to comply will result in citizen being escorted out by Security

MINUTES OF REGULAR MEETING – DECEMBER 16, 2015 (cont'd)

- Eva Grecco (DVP #15D): Why was meeting date changed?
- LHA Attorney: Eva, this is not a question/answer period. Ask your questions and put in writing and we will respond in writing.
- Eva Grecco (DVP #15D): No, it's public session. That's not in compliance with OPMA.
-
- LHA Attorney: Eva, I made my statement. Please put your questions in writing and LHA will respond.
- Eva Grecco (DVP #15D): You said that twice. You're not in compliance with OMPA and I am no longer listed on Closed Session. If not, I must be on open part and nothing's there regarding me. Also, my attorney is Mark Welsh; that's who you should be contacting to clarify. Instead you put me on Agenda giving people false information to public to speak about me – outside the Housing Authority – and second of all, the OPRA Request email states "unwilling to pay" etc. etc.
- LHA Attorney: Any other citizens wishing to be heard? Eva, you're on the Closed Session and you're more than welcome to attend.
- Eva Grecco (DVP #15D): Not listed on the Agenda.
- LHA Attorney: I am informing you – you are more than welcome to attend your portion.
- Eva Grecco (DVP #15D): If I am not listed on Agenda, you cannot discuss by law.
- LHA Attorney: What law is that?
- Eva Grecco (DVP #15D): OPMA
- LHA Attorney: And what does it say?
- Eva Grecco (DVP #15D): You're the Attorney, Conrad; I know what the OPMA states and I stated at numerous meetings you're not in compliance. But again, my attorney is Mark Welsh. Contact him regarding things to be public.
- LHA Attorney: Anything else?
- Eva Grecco (DVP #15D): While exiting Community Room, Eva stated, "...serious violation to speak about or mislead about tenant – not to be speaking about in public..."

MINUTES OF REGULAR MEETING – DECEMBER 16, 2015 (cont'd)

Closed Session:

CLIENT-ATTORNEY PRIVILEGED INFORMATION

(Not to be included on website or distributed as part of the Public Agenda)

Lodi Housing Authority shall now exclude members of the public from the meeting for any of the following reasons:

1. The Board may discuss matters involving Personnel or individuals who have received assistance from the Authority. The identification of such individuals may result in a violation of their rights to privacy.
2. The Board may discuss matters which are covered pursuant to NJSA 10:4-12(b)(1,2,3) involving individuals who have received assistance from LHA or who have applied for assistance. To disclose the names of such individuals would work an unwarranted invasion of their rights to privacy.
3. LHA may discuss Personnel Matters which are specifically exempt from public meetings pursuant to NJSA 10:4-12(b)(8).
4. The Board may discuss matters with Counsel that shall fall within the Attorney-Client Privilege and are, therefore, excluded from the public meeting.
5. The Board may discuss other matters pursuant to NJSA 10:4-12.

Please be advised that at the conclusion of this session, the Board shall return to a public session and the members are invited to return in order to observe. Thank you.

Motion to go into Closed Session was made by Commissioner Woods and seconded by Vice Chairman Di Chiara.

AYES	NAYS	ABSTAINED	ABSENT
Commissioner Caruso Commissioner Lynch Commissioner Woods Vice Chairman Di Chiara Chairman Cody	NONE	NONE	Commissioner Marra

Motion to end Closed Session and return to Regular Order of Business was made by Commissioner Caruso and seconded by Vice Chairman Di Chiara.

AYES	NAYS	ABSTAINED	ABSENT
Commissioner Caruso Commissioner Lynch Commissioner Woods Vice Chairman Di Chiara Chairman Cody	NONE	NONE	Commissioner Marra

MINUTES OF REGULAR MEETING – DECEMBER 16, 2015 (cont'd)

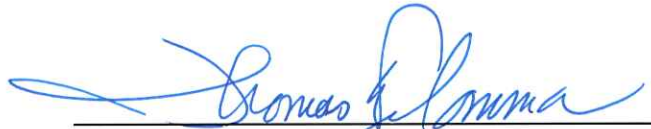
Adjournment:

- Chairman/Commissioners wished everyone a "Merry Christmas and Happy New Year!"

**Motion to Adjourn was made by Commissioner Woods
and seconded by Vice Chairman Di Chiara.**

AYES	NAYS	ABSTAINED	ABSENT
Commissioner Caruso Commissioner Lynch Commissioner Woods Vice Chairman Di Chiara Chairman Cody	NONE	NONE	Commissioner Marra

Meeting was Adjourned at 6:30 PM and Chairman Cody declared the Regular Meeting closed.



THOMAS DeSOMMA
Executive Director/Secretary Treasurer



DANIEL CODY
Chairman

Transcribed by:



Typed by:



MONTHLY BILLS AGENDA -- DECEMBER 2015

PUBLIC HOUSING & SECTION 8

	CHECK PAYABLE TO	DATE	CHK #	EXPLANATION	AMOUNT
DISBURSEMENT AS REFLECTED IN PAYROLL PERIOD					
12/06/2015 - 12/19/2015 THRU 12/20/2015 - 01/02/2016					
ARE HEREBY APPROVED					
1	PSEG	11/20/15	10324	Nov inv rec'd late	\$ 638.23
2	James Sedita	12/01/15	10325	Medicare Reimb (Oct, Nov, Dec)	\$ 314.70
3	Joan Mastrofilipo	12/01/15	10326	Medicare Reimb (Oct, Nov, Dec)	\$ 314.70
4	Lenore Morrell	12/01/15	10327	Medicare Reimb (Oct, Nov, Dec)	\$ 440.70
5	Swift Electrical Supply Company	12/02/15	10328	Photo-Cells/Bulbs	\$ 129.89
6	Jay Bee Flooring, Llc	12/02/15	10329	Apt 21-C	\$ 1,765.00
7	Aesfire, Llc	12/02/15	10330	Smoke det apt 29	\$ 232.25
8	John'S Service	12/02/15	10331	Tune up XA593F	\$ 540.49
9	Custom Counters	12/02/15	10332	5 tops	\$ 383.66
10	Reno's Appliance	12/02/15	10333	Gas Stove (2)	\$ 784.53
11	Grainger	12/02/15	10334	Anti vibration pads	\$ 161.10
12	Wallington Plumbing & Heating Supp	12/02/15	10335	Stock	\$ 928.64
13	Purchase Power	12/02/15	10336	Stamp Machine Contract	\$ 320.99
14	Verizon	12/02/15	10337	Phones	\$ 273.94
15	Biochem Supply Llc	12/02/15	10338	Deodorizers	\$ 330.00
16	Jersey Elevator Co., Inc.	12/02/15	10339	Elevator Contract	\$ 162.90
17	Anchor Pest Control	12/02/15	10340	Monthly Service (DVP)	\$ 275.00
18	Cablevision	12/02/15	10341	Cable(DVP & Rennie)	\$ 479.40
19	New Jersey Labor Law Poster Servic	12/02/15	10342	Posters	\$ 125.50
20	U.S. Overall Cleaners	12/02/15	10343	Uniform Service	\$ 510.00
21	Siegel'S Hardware	12/02/15	10344	Shower Rods	\$ 95.94
22	Ralph Friedland & Bros., Inc	12/02/15	10345	Shade Brackets	\$ 83.00
23	Direct Supplies Warehouse	12/02/15	10346	Range Hoods (4)	\$ 174.36
24	American Messaging	12/02/15	10347	Emer Beepers	\$ 37.58
25	Home Depot Credit Service	12/02/15	10348	Stock	\$ 1,077.51
26	Dor-Win Mfg.	12/02/15	10349	Window repair	\$ 508.50
27	Millennium Mechanical, Llc	12/02/15	10350	Boiler Room Repair	\$ 490.27
28	Passaic Valley Water Commission	12/02/15	10351	Water	\$ 6,119.41
29	Julian Marin	12/02/15	10352	Lost Payroll Check	\$ 622.21
30	Garfield Lumber & Millworks, Inc.	12/02/15	10353	Floor Trim	\$ 195.09
31	Carolyn B. Capabianca	12/01/15	2727	Medicare Reimb (Oct, Nov, Dec)	\$ 314.70
32	Ida Pless	12/01/15	2728	Medicare Reimb (Oct, Nov, Dec)	\$ 314.70
33	Lorraine E. Haskoor	12/01/15	2729	Medicare Reimb (Oct, Nov, Dec)	\$ 314.70
34	Saverio Saulino	12/01/15	2730	Medicare Reimb (Oct, Nov, Dec)	\$ 314.70
35	Ready Refresh	12/01/15	2731	Office Water	\$ 220.36
36	3G Software Technology, Inc.	12/02/15	2732	Hap Check Processing (2 mo)	\$ 3,449.73
37	Diane Pace	12/02/15	1404	Security Deposit Refund	\$ 100.10
38	Annamarie Mele	12/02/15	1405	Security Deposit Refund	\$ 100.03
39	S.H.B.P Health Benefits (Active)	12/14/15	online	Public Housing	\$ 15,334.71
40	S.H.B.P Health Benefits (Active)	12/14/15	online	Section 8	\$ 5,429.64
41	S.H.B.P Health Benefits (Retirees)	12/14/15	online	Public Housing	\$ 3,281.05
42	S.H.B.P Health Benefits (Retirees)	12/14/15	online	Section 8	\$ 3,094.44
43	Employee Pers Contribution	11/14/15	online	Employee Pers Contribution	\$ 7,759.95
44	Ace Lock & Key Shop	12/09/15	10354	R-2 Locks repaired	\$ 35.22
45	Russell Reid	12/09/15	10355	Massey Sewer Pits Cleaned	\$ 306.91
46	The Corner Nursery, Llc	12/09/15	10356	Winterize Sprinkler Systems	\$ 375.00
47	North Jersey Media Group	12/09/15	10357	Advertisements	\$ 275.87
48	All American Sewer Service II, Inc	12/09/15	10358	Bldg 13 Heat Main Repair	\$ 8,900.00
49	Wilmar	12/09/15	10359	Bulbs/grab bars/sink	\$ 386.75
50	Verizon Wireless	12/09/15	10360	Phones	\$ 426.94



MONTHLY BILLS AGENDA -- DECEMBER 2015

PUBLIC HOUSING & SECTION 8

	CHECK PAYABLE TO	DATE	CHK #	EXPLANATION	AMOUNT
DISBURSEMENT AS REFLECTED IN PAYROLL PERIOD					
12/06/2015 - 12/19/2015 THRU 12/20/2015 - 01/02/2016					
ARE HEREBY APPROVED					
51	Anchor Pest Control	12/09/15	10361	Mice treatment - N. Main	\$ 325.00
52	Sgts . Maintenance, Llc	12/09/15	10362	November Office Cleaning	\$ 880.00
53	Noreika Service Station	12/09/15	10363	Fuel PH	\$ 229.00
54	Commissioner Of Lwd	12/09/15	10364	Boiler License Renewal (2)	\$ 160.00
55	Ams Ties, Inc.	12/09/15	2733	Background Checks	\$ 110.00
56	Noreika Service Station	12/09/15	2734	Fuel S8	\$ 52.00
57	John's Service	12/16/15	10365	Truck Repairs	\$ 942.49
58	Wallace Nowosielecki, CPA	12/16/15	10366	PH Mthly Retainer/Dec. Accountant	\$ 1,166.66
59	Ricciardi Bros. Inc.	12/16/15	10367	Paint & Supplies	\$ 519.32
60	Ricoh USA	12/16/15	10368	Monthly Lease	\$ 476.43
61	Conrad M. Olear, Esq.	12/16/15	10369	PH Mthly Retainer/Dec. + Extra Litigation Attorney	\$ 1,691.66
62	ADI	12/16/15	10370	Batteries for North Main Street Alarms	\$ 175.98
63	AESfire, LLC	12/16/15	10371	Fire Alarm Repairs/ North Main Street	\$ 735.00
64	Wallace Nowosielecki, CPA	12/16/15	2735	S-8 Mthly Retainer/Dec. Accountant	\$ 1,166.67
65	WB Mason	12/16/15	2736	Sundry Supplies	\$ 734.99
66	Conrad M. Olear, Esq.	12/16/15	2737	S-8 Mthly Retainer/Dec. Attorney	\$ 1,166.66
67	Delta Dental	12/16/15	e-pymt	Employee Delta Dental Premium Paid	\$ 2,305.08

6

December 16, 2015

RESOLUTION NO. 15-14

Governing Body Recorded Vote -- Members:

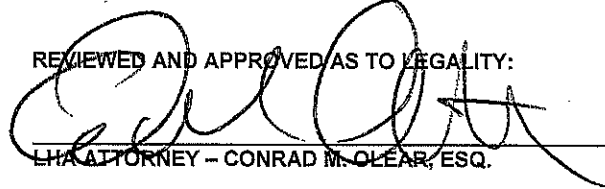
- Commissioner V. Caruso
- Commissioner P. Lynch
- Commissioner R. Marra
- Commissioner G. Woods
- Commissioner A. Di Chiara
- Commissioner D. Cody

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
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✓			
✓			✓
✓			
✓			
✓			

Approved Denied

REVIEWED AND APPROVED AS TO LEGALITY:



LHA ATTORNEY - CONRAD M. OLEAR, ESQ.

DECLARATION OF EMERGENCY EXPENDITURE
EMERGENCY REPAIR OF UNDERGROUND HEAT PIPE LEAK –
DE VRIES PARK FAMILY COMPLEX – BUILDING #13

WHEREAS, on November 19, 2015, the underground heat pipe leak at Building #13, De Vries Park, required Lodi Housing Authority (LHA) to retain an outside contractor to remove and repair said piping; and

WHEREAS, in order to determine whether or not to remove, repair and replace the underground heat pipe leak, LHA retained the services of All American Sewer Service II, Inc., PO Box 605, Lodi, New Jersey to make such determination as to extent of emergency repairs (refer to attached memo and invoice related to work to be performed); and

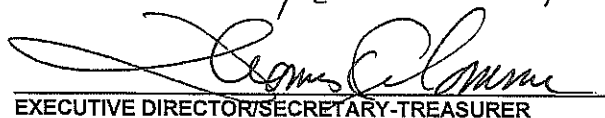
WHEREAS, as Executive Director (refer to attached Emergency Certification by Supervisor of Maintenance and Deputy Executive Director), I hereby certified that the underground heat pipe leak, referenced above, created a threat to LHA's tenants' health, safety and welfare, and further declared an Emergency existed; and

NOW, THEREFORE BE IT RESOLVED, that said Emergency affected all the Authority's tenants' health, safety and welfare, as defined in NJSA 40A:11.6, and required immediate remediation.

BE IT FURTHER RESOLVED, all such related expenditures be classified as "Emergency Expenditures," and such related bills & payments are hereby authorized to be paid from any and all available funds either under the Authority and Public Housing Authority's Operating Program and/or Operating Reserves.

THIS IS TO CERTIFY THAT THE ABOVE IS A TRUE COPY AS ADOPTED BY THE HOUSING AUTHORITY OF THE BOROUGH OF LODI AT THE MEETING HELD ON:

Wednesday December 16, 2015



EXECUTIVE DIRECTOR/SECRETARY-TREASURER

RESOLUTION NO. 15-15

Governing Body Recorded Vote – Members:

- Commissioner V. Caruso
- Commissioner P. Lynch
- Commissioner R. Marra
- Commissioner G. Woods
- Commissioner A. Di Chiara
- Commissioner D. Cody

Aye Nay Abstain Absent

✓
 ✓
 ✓
 ✓
 ✓

Approved _____ Denied _____

REVIEWED AND APPROVED AS TO LEGALITY:

 LHA ATTORNEY – CONRAD M. OLEAR, ESQ.

CY 2016 RISK MANAGEMENT CONSULTANT’S AGREEMENT

This Agreement entered into the 1st day of January 2016 between the Lodi Housing Authority (hereinafter referred to as Authority) and **Regional Risk Managers LLC** (A Scirocco Group Company), 777 Terrace Avenue, Hasbrouck Heights, NJ 07604 (hereinafter referred to as the Consultant).

WHEREAS, the Consultant has offered the Authority professional risk management consulting services as required in the bylaws of the New Jersey Public Housing Authority Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Funds; and

WHEREAS, the Authority desires these professional services pursuant to the resolution adopted by the governing body of the Authority at a meeting held; and

NOW, THEREFORE BE IT RESOLVED, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the Consultant shall:
 - a. Assist the Authority in identifying its insurable Property & Casualty exposures and to recommend professional methods to reduce, assume or transfer the risk or loss.
 - b. Assist the Authority in understanding the various coverages available from the New Jersey Public Housing Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund.
 - c. Review with the Authority any additional coverages that the Consultant feels should be carried but are not available from the Fund and, subject to the Authority’s authorization, place such coverages outside the Fund.
 - d. Assist the Authority in preparation of applications, statements of values, and similar documents requested by the Fund, it being understood that this Agreement does not include any appraisal work by the Consultant.
 - e. Review Certificates of Insurance from contractors, vendors, and professionals when requested by the Authority.
 - f. Review the Authority’s assessment as prepared by the Fund and assist the Authority in the preparation of its annual insurance budget.
 - g. Review the loss and engineering reports and generally assist the safety committee in its loss containment objectives. Also, attend no less than one (1) Authority safety committee meeting per annum to promote the safety objectives and goals of the Authority and the Fund.

- h. Assist where needed in the settlement of claims, with the understanding that the scope of the Consultant's involvement does not include the work normally done by a public adjuster.
 - i. Perform any other risk management related services required by the Fund's bylaws.
1. In exchange for the above services, the Consultant shall be compensated in the following manner:
- a. The Authority authorizes the Fund to pay its Consultant compensation for services rendered an amount equal to 6% of the Authority's annual assessment as promulgated by the Fund. Said fee shall be paid to the Consultant within 30 days of payment of the Authority's assessment.
 - b. For any insurance coverages authorized by the Authority to be placed outside the Fund, the Consultant shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the Fund's assessment in computing the fee outlined in 2a.
 - c. If the Authority shall require of the Consultant extra services other than those outlined above, the Consultant shall be paid by the Authority a fee at the rate of n/a per hour in addition to actual expenses incurred.

Political Contribution Disclosure – This Contract has been awarded to Regional Risk Managers LLC (A Scirocco Group Company) based on the merits and abilities to provide the goods or services as described herein. This Contract has been awarded through a "fair and open process" pursuant to NJSA 19:44A-20.4 et seq. As such, the undersigned does hereby attest that Regional Risk Managers LLC (A Scirocco Group Company), its subsidiaries, assigns, or principals controlling in excess of 10% of the company will submit within ten (10) days of Authorizing Notice, the Political Disclosure Form required under the Election Law Enforcement Commission pursuant to NJSA 19-44A-8 or 19:44A-16, in the one-year period preceding the award of the Contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this Contract, nor will it make a reportable contribution during the term of the Contract to any political party committee in the Lodi Housing Authority if a member of that political party is serving in an elective public office of the Lodi Housing Authority when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the Lodi Housing Authority when the Contract is awarded.

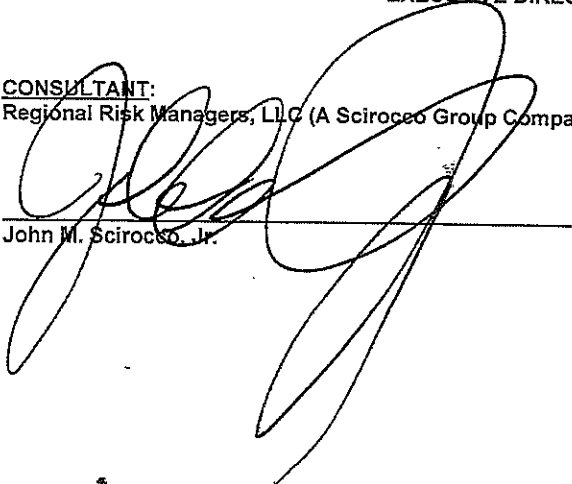
The term of this Agreement shall terminate 12/31/16. However, this Agreement may be terminated by either party at any time by mailing to the other written notice, certified mail return receipt, calling for termination at not less than 30 days thereafter. In the event of termination of this Agreement, the Consultant's fees outlined in 2a above shall be prorated to date of termination.

THIS IS TO CERTIFY THAT THE ABOVE IS A TRUE COPY AS ADOPTED BY THE HOUSING AUTHORITY OF THE BOROUGH OF LODI AT THE MEETING HELD ON:

Wednesday December 16, 2015


EXECUTIVE DIRECTOR/SECRETARY-TREASURER

CONSULTANT:
Regional Risk Managers, LLC (A Scirocco Group Company)


John M. Scirocco, Jr.

RESOLUTION NO. 15-16

Governing Body Recorded Vote - Members:

	<u>Aye</u>	<u>Nav</u>	<u>Abstain</u>	<u>Absent</u>
Commissioner V. Caruso	✓			
Commissioner P. Lynch	✓			
Commissioner R. Marra	✓			✓
Commissioner G. Woods	✓			
Commissioner A. Di Chiara	✓			
Commissioner D. Cody				

Approved Denied

REVIEWED AND APPROVED AS TO LEGALITY:

LHA ATTORNEY - CONRAD M. O'LEAR, ESQ.

DESIGNATION OF FUND COMMISSIONER FOR THE NJ PUBLIC HOUSING AUTHORITY JOINT INSURANCE FUND (NJPHA JIF) FOR FUND YEAR 2016

WHEREAS, Lodi Housing Authority (LHA) is a member of the New Jersey Public Housing Authority Joint Insurance Fund; and

WHEREAS, the bylaws of said Fund require that each member Housing Authority appoint a FUND COMMISSIONER to represent and serve the Authority as its representative to said Fund.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of Lodi Housing Authority does hereby appoint Thomas DeSomma, Executive Director/Secretary Treasurer, as its FUND COMMISSIONER for the New Jersey Public Housing Authority Joint Insurance Fund for the Fund Year 2016.

THIS IS TO CERTIFY THAT THE ABOVE IS A TRUE COPY AS ADOPTED BY THE HOUSING AUTHORITY OF THE BOROUGH OF LODI AT THE MEETING HELD ON:

Wednesday, December 16, 2015

[Signature] EXECUTIVE DIRECTOR/SECRETARY-TREASURER

* Scanned copy of this Resolution was emailed to NJPHA JIF on 12/23/15 - Cef

RESOLUTION NO. 15-17

Governing Body Recorded Vote – Members:

	<u>Aye</u>	<u>Nav</u>	<u>Abstain</u>	<u>Absent</u>
Commissioner V. Caruso	✓			
Commissioner P. Lynch	✓			
Commissioner R. Marra	✓			✓
Commissioner G. Woods	✓			
Commissioner A. Di Chiara	✓			
Commissioner D. Cody	✓			

Approved Denied

REVIEWED AND APPROVED AS TO LEGALITY:

LHA ATTORNEY - CONRAD M. O'LEARY, ESQ.

REJECTION OF PUBLIC BID RECEIVED FOR CCTV SURVEILLANCE SYSTEM REPAIRS AT NJ011-1 (De VRIES PARK), NJ011-2A (MASSEY STREET), NJ011-3 (RENNIE PLACE), AND NJ011-2B (NORTH MAIN STREET)

WHEREAS, Lodi Housing Authority (LHA) publicly advertised to receive sealed bids for the Repair of its CCTV Surveillance System at all Complexes; and

WHEREAS, public bid received was opened and subsequently reviewed by Russell A. Lipari (R&R Design Consultants, LLC); and

WHEREAS, said bid received did not qualify and was further determined to exceed Budget Appropriations (refer to Designer Consultant's attached correspondence of 12/04/15); and

WHEREAS, the Design Consultant recommended bid received be **Rejected** and re-advertised in the best interest of LHA.

NOW, THEREFORE, BE IT RESOLVED, public bid received pertaining to the repair of CCTV Surveillance Systems at NJ011-1 (De Vries Park), NJ011-2A (Massey Street), NJ011-3 (Rennie Place), AND NJ011-2B (North Main Street) is hereby **Rejected**.

NOW, THEREFORE, BE IT FURTHER RESOLVED, the Executive Director/ Secretary-Treasurer is hereby authorized to re-advertise to receive public bids for the repair of the Authority's CCTV Surveillance System.

THIS IS TO CERTIFY THAT THE ABOVE IS A TRUE COPY AS ADOPTED BY THE HOUSING AUTHORITY OF THE BOROUGH OF LODI AT THE MEETING HELD ON:

Wednesday December 16, 2015

[Signature]
EXECUTIVE DIRECTOR/SECRETARY-TREASURER

RESOLUTION NO. 15-18

Governing Body Recorded Vote -- Members:

- Commissioner V. Caruso
- Commissioner P. Lynch
- Commissioner R. Marra
- Commissioner G. Woods
- Commissioner A. Di Chiara
- Commissioner D. Cody

Aye Nay Abstain Absent

✓

✓

✓

✓

Approved Denied

REVIEWED AND APPROVED AS TO LEGALITY:

LHA ATTORNEY - CONRAD M. O'LEARY, ESQ.

3-YEAR CONTRACT AWARD TO PAULHUS AND ASSOCIATES, INC. FOR DATA ENTRY & ELECTRONIC SUBMISSION OF HUD FORM 50058 TO HUD/PIC SYSTEM FROM SEPTEMBER 1, 2015 TO DECEMBER 31, 2018

WHEREAS, as the Executive Director/Secretary Treasurer (ED) of Lodi Housing Authority (LHA), I hereby certify that LHA has complied with the US Department of Housing and Urban Development (HUD's) "Competitive Process" required under 24CFR 85.36 Procurement and NJ Statutes governing service contracts; and

WHEREAS, the Deputy Executive Director (DED) has tried to obtain various price quotes for data processing services referenced above and LHA has been unable to obtain price quotes for the electronic submission of LHA's 50058s (refer to DED's attached report dated 12/10/15); and

WHEREAS, LHA Counsel has discussed and reviewed, with the DED, the due diligence effort to obtain other price quotes; and

WHEREAS, LHA Counsel is in agreement as to the legality of awarding Paulhus and Associates, Inc. of Eight Keystone Drive, Lebanon, PA a 3-year contract not to exceed \$17,500 (see Counsel's opinion/recommendation dated 12/15/15).

NOW, THEREFORE, BE IT RESOLVED, Paulhus and Associates, Inc. is hereby appointed to perform data processing and electronic submission of LHA's Form 50058s for terms as described in the attached Contract for Service.

NOW, THEREFORE, BE IT FURTHER RESOLVED, the Executive Director is hereby authorized to execute any and all related contract documents pertaining to this 3-Year Contract with Paulhus and Associates, Inc.

THIS IS TO CERTIFY THAT THE ABOVE IS A TRUE COPY AS ADOPTED BY THE HOUSING AUTHORITY OF THE BOROUGH OF LODI AT THE MEETING HELD ON:

Wednesday December 16 2015

[Signature]
EXECUTIVE DIRECTOR/SECRETARY-TREASURER